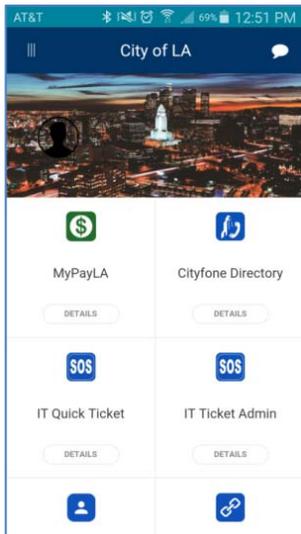


## How to Use InsideLA Mobile

### Accessing Apps within InsideLA Mobile

1. Once logged into the InsideLA Mobile you will see the Home Screen with a list of available City apps.
2. You may need to scroll down to see all City apps that are available to you.
3. Select an app icon to launch it.

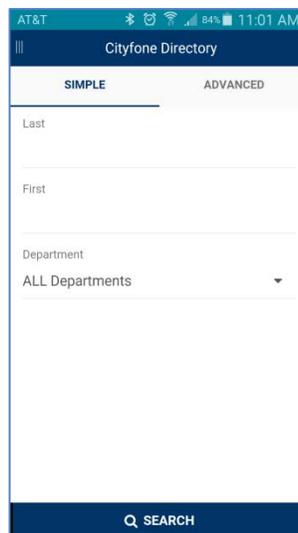
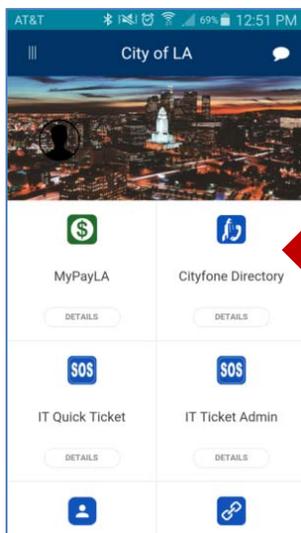


#### **IMPORTANT:**

If an app requires additional authorization, you will be prompted for login information for that specific app. You will remain signed into InsideLA Mobile, even if you log out of a specific app.

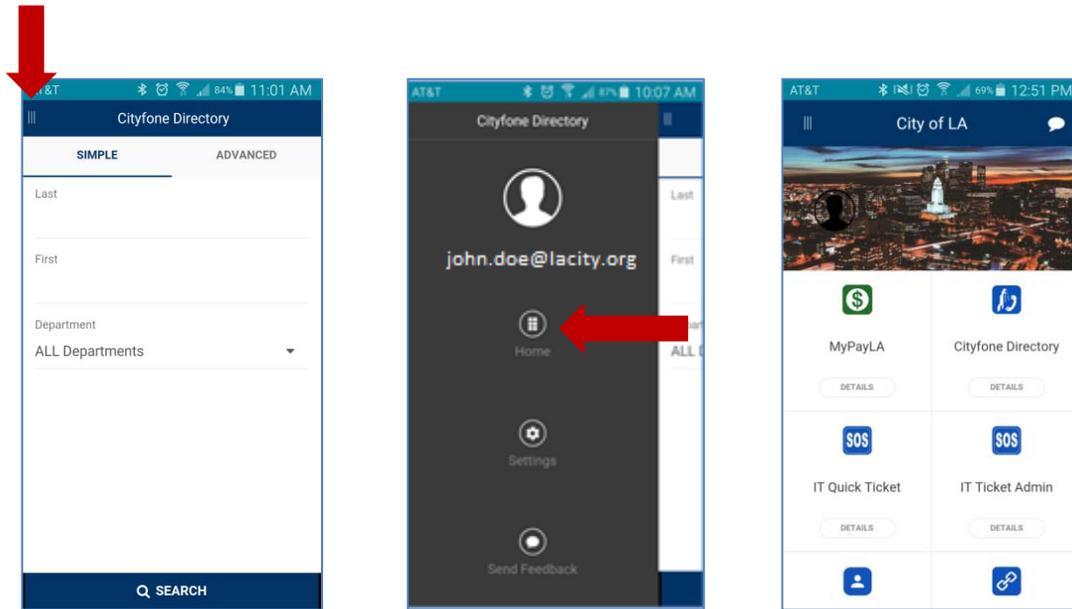
### Launching an App

1. Select an app icon to launch it.



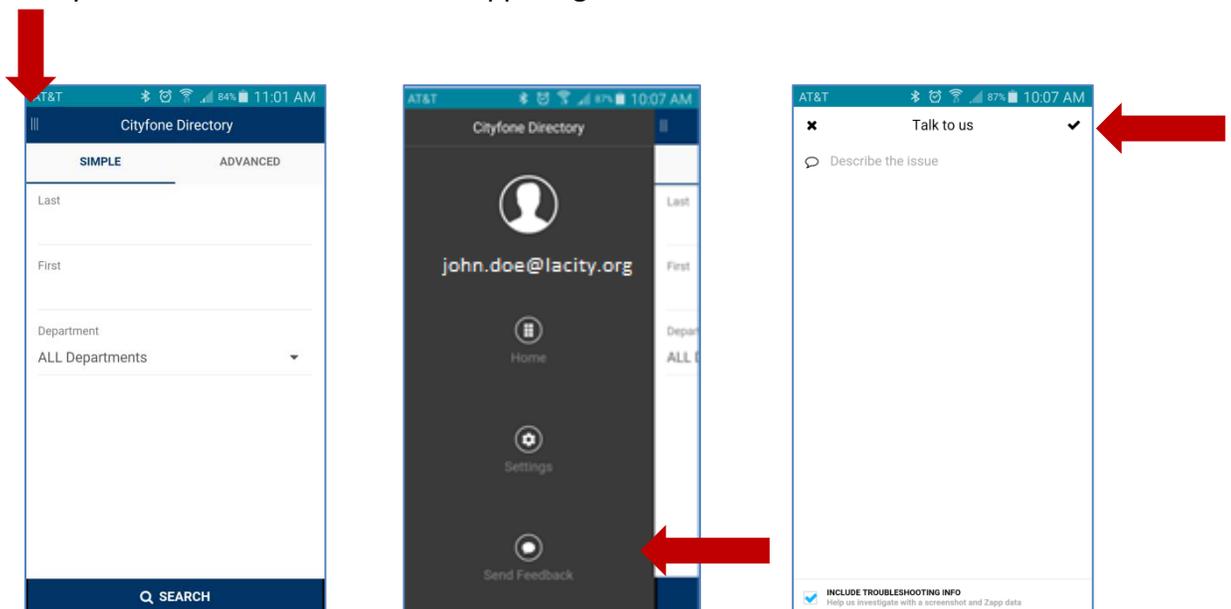
### Returning to the InsideLA Home Screen

1. From within a specific application, select the Menu icon **III**.
2. Select the Home icon to return to the InsideLA Mobile Home Screen.



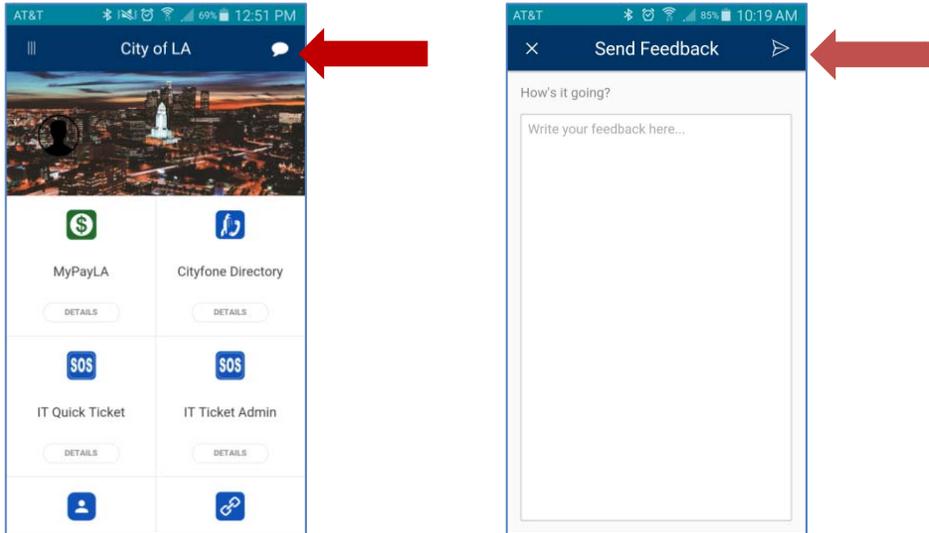
### Sending Feedback About a Specific App

1. Open the application
2. Select the Menu icon
3. Select the Send Feedback icon
4. Enter your comments and select the upper right Check icon.



### Sending Feedback About InsideLA Mobile

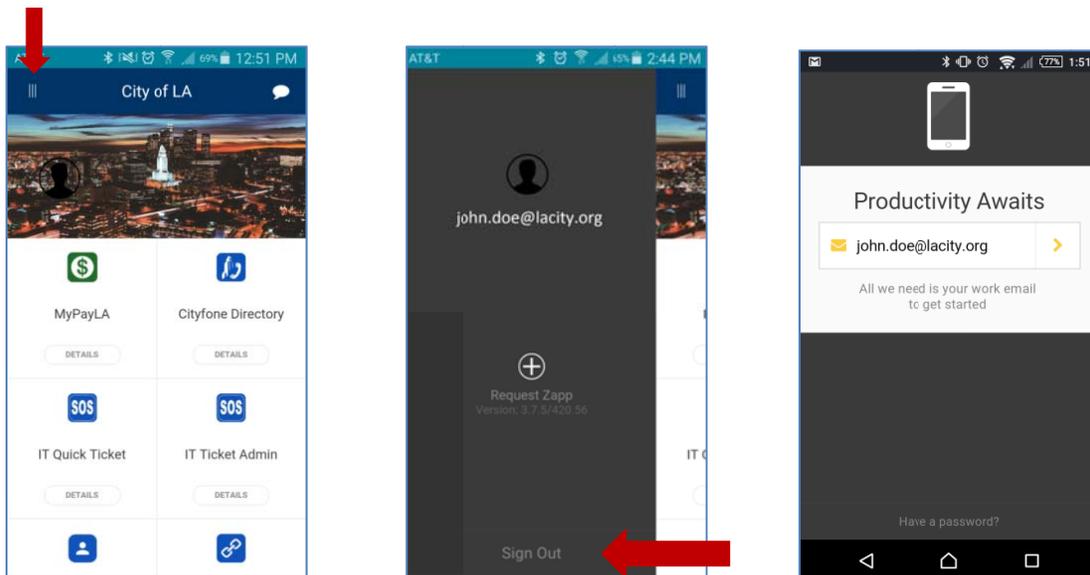
1. From the InsideLA Mobile Home Screen, select the speech bubble icon on the upper right hand side.
2. Enter your comments in the textbox, then select the send icon.



### Signing Out of InsideLA Mobile

1. Go to the Home Page Screen
2. Select the Menu icon III
3. Select Sign Out

**IMPORTANT:**  
Please note that signing out of InsideLA Mobile will require you to redo the entire login and verification process.



### **Tips and Reminders**

1. A good network connection will ensure that apps run smoothly on your mobile device.
2. All functions of a desktop application may not be available in the mobile version.
3. Minimum Operating System Version Requirements:
  - a. For Apple iOS devices, this app requires version iOS 7.0 or later.
  - b. For Google Android devices, this app requires version 4.0.1 (Ice Cream Sandwich) or higher (Jelly Bean, KitKat).
4. If you have any questions and/or issues please contact the ITA Technology Service Center (Help Desk) at [ITA.TSC@lacity.org](mailto:ITA.TSC@lacity.org), 213-978-3080, or open an SOS Quick Ticket.