



ERIC GARCETTI
MAYOR

EXECUTIVE DIRECTIVE NO. 19

Issue Date: March 9, 2017

Subject: Planning and Developing Housing and Transportation

Angelenos have sent us a clear message—they want to live in a city with more affordable housing, a more robust public transit system, and more support to get those of us experiencing homelessness off our streets and into homes. We must improve our planning process to achieve these goals, and my administration is already making progress.

We are expanding City oversight of the environmental review of projects; tightening our General Plan Amendment process and making it more transparent; and speeding up our updating of the City's Community Plans. I funded that accelerated process in this year's budget, and the City Council has allocated additional resources that will enable us to update all 35 Community Plans in six years.

These efforts should complement policies like the adoption of an Affordable Housing Linkage Fee on new developments, which will give us around \$100 million dollars every year in additional funds to build affordable housing for our residents.

While we have made significant progress to advance our agenda, there is much more work to do. We have an opportunity to build on that progress with the instructions I am issuing in this Executive Directive.

We will improve the updating of our General Plan and Community Plans by fostering greater collaboration among City Departments and by formalizing the programs and timelines for updating Plans.

We will unite City Departments in partnering with the Los Angeles County Metropolitan Transportation Authority to invest the \$860 million a year generated by Measure M in transportation and affordable housing projects as quickly and efficiently as possible.

We will enhance public confidence in our planning process by ensuring that all discussions with Planning Commissioners regarding projects under their consideration are public discussions. Planning Commissioners are volunteers who make critical decisions as they represent our city's diverse communities. Their proceedings must be fully transparent to maintain the public trust.

To that end, I am prohibiting Planning Commissioners from having private meetings or other communications that concern quasi-judicial proceedings, which are matters in which a decision maker is required to hold a hearing and make a decision by applying the law to particular facts. This ban on private meetings includes communications with anyone, participant in the proceeding or not. To the extent that it is consistent with the Ralph M. Brown Act, Cal. Gov't Code §§ 54950–63, and the Governmental Ethics Ordinance, Los Angeles Mun. Code §§ 49.5.1–20, and is otherwise legally permissible, Commissioners may consult with other Commissioners and with City employees to aid them in carrying out their adjudicative responsibilities. This order does not apply to the contracting process, for which ex parte communications are already prohibited by law. Los Angeles Mun. Code § 49.5.11(A).

The reforms in this Executive Directive will make our planning process more efficient, effective, fairer, and transparent, and they bring us closer to realizing our vision of a more inclusive and more prosperous Los Angeles.

Accordingly, I hereby order the following:

Updating the General Plan and Community Plans

- Within thirty days of the effective date of this Executive Directive, the Director of Planning shall develop a schedule and program for the immediate systematic public review and update of all elements of the General Plan, with a periodic review process to occur every five years thereafter. This program shall include the review and possible updating of the thirty-five Community Plans.
- Each General Manager or Head of Department/Office shall ensure departmental cooperation in the development of the General Plan.
- The General Manager of the Personnel Department shall prioritize hiring city planners so as to accelerate the updating of the General Plan and Community Plans.

- In determining the schedule for updating Community Plans, the Director of Planning shall prioritize the implementation of Measure M and Proposition HHH while considering existing criteria.
- In updating the General Plan and Community Plans, the Director of Planning shall ensure planning around transit so as to effectuate the voters' intent in adopting Measure M and shall plan for housing people experiencing homelessness so as to effectuate the voters' intent in adopting Proposition HHH.

Coordinating Planning with the Mayor's Planning Task Force

- Each General Manager or Head of Department/Office shall designate a Planning Liaison for the Department/Office, notifying the Deputy Mayor for Economic Development of that person's name and contact information (including when there is a subsequent personnel change or change to that person's contact information).
- I hereby create the Mayor's Planning Task Force, which the Deputy Mayor for Economic Development (or his designee) and the Director of Planning shall co-chair, and which shall include, in addition to members from and designated by my Office, the departmental Planning Liaisons.
- Each General Manager or Head of Department/Office shall ensure departmental Planning Liaison representation at Mayor's Planning Task Force meetings when the Deputy Mayor for Economic Development so directs; all Planning Liaisons may not be required at all meetings.
- The Mayor's Planning Task Force shall:
 - ensure interdepartmental coordination and cooperation in the development and implementation of the General Plan and Community Plans; and
 - ensure that plans to address the growth and development of Los Angeles are aligned with plans for developing and improving the City's infrastructure.

Delivering Transportation Infrastructure

- Each General Manger or Head of Department/Office from the following Departments/Offices shall designate a Transportation Infrastructure Liaison, notifying my Director of Transportation of that person's name and contact information (including when there is a subsequent personnel change or change to that person's contact information):
 - Board of Public Works
 - Contract Administration
 - Engineering

- Street Lighting
 - Street Services
 - Transportation
 - Water and Power
- I hereby create the Mayor's Transportation Infrastructure Steering Committee, which my Director of Transportation shall chair, and which shall include, in addition to members from and designated by my Office, the departmental Transportation Infrastructure Liaisons.
 - I invite the Chief Executive Officer of the Metropolitan Transportation Authority and appropriate Metro staff members to participate in the Mayor's Transportation Infrastructure Steering Committee.
 - Each applicable General Manager or Head of Department/Office shall ensure departmental Transportation Infrastructure Liaison representation at Mayor's Transportation Infrastructure Steering Committee meetings as my Director of Transportation directs.
 - The Mayor's Transportation Infrastructure Steering Committee shall:
 - review and make decisions on transportation infrastructure projects;
 - adopt a schedule that progressively reduces the review time for each iteration of a design submittal from Metro;
 - establish protocols for the City's cursory reviews of Metro projects;
 - establish a process similar to the Approved as Noted process to allow transportation infrastructure projects to proceed while designs are modified to comment;
 - identify a Project Manager for each Metro project to represent all City agencies on the assigned project;
 - create a bench of design consultants for as-needed supplemental design reviews;
 - execute a process to exempt Metro projects from peak-hour and weekend work restrictions;
 - provide for the co-locating of project-based City employees with Metro and its contractors and consultants at Metro's Integrated Project Management Office (IPMO);
 - empower middle management to make traffic control decisions; and
 - provide direction for Metro to conduct a comprehensive utility review and investigation within the planning phase of any transportation infrastructure project.
 - Each General Manager or Head of Department/Office shall issue waivers, when legally permissible, for permitting requirements for Metro projects in a process similar to that used for projects managed solely by the City.

Prohibiting Planning Commissioners' Ex Parte Communications

- Each member of the City Planning Commission, the Area Planning Commissions, and the Cultural Heritage Commission (hereinafter "Planning Commissioner") shall accord to every person who has an interest in a quasi-judicial proceeding the full right to be heard according to the law.
- No Planning Commissioner shall initiate, permit, or consider private, ex parte communications concerning a pending quasi-judicial proceeding unless the Commissioner is recused from the proceeding.
- Notwithstanding the foregoing, when circumstances require it, a Planning Commissioner may permit otherwise unauthorized ex parte communication for scheduling, administrative, or emergency purposes, but only if the communication does not address substantive matters and no one will gain a procedural, substantive, or tactical advantage as a result of the communication.

Executed this 9th day of March 2017.



ERIC GARCETTI
Mayor