



JAMES K. HAHN
MAYOR

EXECUTIVE DIRECTIVE NO. IA-1

Subject: SUPPORT FOR THE FILM INDUSTRY

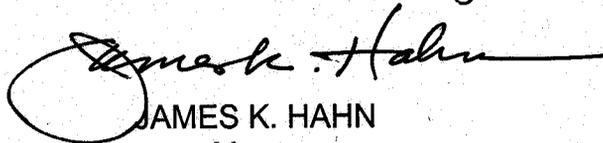
The film and entertainment industry is one of the most important industries in the City of Los Angeles, generating over \$30 billion to the local economy and employing over 200,000 workers. The City should partner with the film industry to support its activities. As such, City Departments' interaction with the film and entertainment industry needs to be consistent, streamlined, and efficient.

To that end, all General Managers, Heads of Departments/Offices and Commissions of City Government, including but not limited to Animal Services, Cultural Affairs, Los Angeles Police Department, Fire Department, Harbor Department, General Services, Library Department, Department of Public Works, Department of Recreation and Parks, Transportation Department, Department of Water and Power, and Department of Airports, which interact with the film industry and/or the Entertainment Industry Development Corporation (EIDC) and other private film permit expediting companies are directed to comply with the following:

- Appoint a Film Liaison for your department or office and notify my Office and EIDC of that person's name and contact information;
- Cooperate fully with the Entertainment Industry Development Corporation and all other film permit expediting companies;
- Ensure that all fees imposed for the recovery of costs for City services (service fees) and for the rental of City property or equipment (use fees) meet the following requirements:
 - Are simple to understand and administer;
 - Are predictable to estimate;
 - Allow the City to bill immediately upon completion of the provision of City services in accordance with current City invoicing guidelines;
 - Cover only the incremental cost to the City;
 - Are set at the lowest level possible to achieve the above criteria;

- Are reviewed and approved by the City Administrative Officer (CAO) prior to authorization by and implementation by the head of your department (where appropriate, the fees must still be submitted to my Office and the City Council.)
 - Are submitted to my Office, if approved by the CAO. My Office will notify the California Film Commission (CFC) as required by State Law¹. The CFC has five days within which to comment on the proposed changes, after which the City may proceed to implement them; and
 - Include a notification period of at least 45 working days for the entertainment industry prior to implementation.
- Ensure that film permit guidelines in your Department do not contradict those of other Departments and conform to City policy and procedures in general. I have requested the CAO to develop consistent film permit issuance and invoicing guidelines for departments and expect your full cooperation with the CAO's direction and instructions in the regard.
 - Submit any and all proposed changes in policies and regulations that affect location filming to my Office at least 45 working days before any change is expected to be approved. My Office will notify the California Film Commission, as required by State Law¹, and request the advice of the CAO and City Attorney, if needed.

Executed this 25th day of February 2004



JAMES K. HAHN
Mayor

JKH:wtf:40601

Supersedes Executive Directive No. 60 dated February 11, 1991 (Bradley Series); No.2000-17 dated July 19, 2000 (Riordan Series); and, No. 5 dated February 19, 1997 (Riordan Series).

¹ Calif. Govt. Code Sections 14999.20, 14999.21, 14999.35