

The 3 “R’s” (Reduce, Reuse, Recycle) should be incorporated into every special event.

Reduce

- Reduce the use of disposable cups by requiring your vendors to supply beverages in recyclable glass, aluminum or plastic containers or re-usable sports bottles. Encourage vendors to use environmentally friendly foodware.
- Don't use overpackaged food or food that requires excessive utensils or condiments.
- Avoid using excess flyers and brochures.
- Avoid using plastic bags and Styrofoam®.
- Promote sponsored water filling stations instead of water bottles.
- Engage eco-friendly sponsors.
- City of Los Angeles departments may not purchase Styrofoam® products after July 1, 2008.
- Styrofoam® products may not be used at any City-permitted event after July 1, 2009.

Reuse

- Use cloth napkins and tablecloths.
- Use washable food containers and reusable glasses, plates and silverware.
- Reuse promotional banners.

Recycle

- Make recycling easy for your participants.
- Encourage your vendors to recycle any beverage containers or cardboard they supply.
- Schedule the Special Events Recycling Program at your next event.

The Special Events Recycling Program is a project of the City Facilities Recycling Program
Bureau of Sanitation
Solid Resources Citywide Recycling Division

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City of Los Angeles • Bureau of Sanitation
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City of Los Angeles
Department of Public Works
Bureau of Sanitation



Special Events Recycling

Organizing a Special Event in the City of Los Angeles?

Let us help you recycle at it!

As a covered entity under Title II of the Americans with Disability Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.



Solid Resources
Citywide Recycling Division
Reduce, Reuse, Recycle, and Buy Recycled

The City of Los Angeles **Special Events Recycling Program** can provide FREE

recycling services at your next Special Event. The events that you organize, such as marathons, banquets and festivals, generate tons of garbage that could otherwise be recycled. Let us help you do it!



Why Recycle?

Recycling not only diverts materials from City landfills but it reduces waste and pollution thereby conserving energy and natural resources. Recyclables are also used to create new products which creates new jobs. The City's recycling goal is to reduce all waste generated by 70% by the Year 2015. To meet this goal, waste reduction and recycling must be included in special events throughout the City.

Examples of Events

We currently provide recycling services at over 250 events each year throughout the entire City of Los Angeles. These events range from street fairs and banquets to large races and festivals. Examples include:

- AIDS Walk Los Angeles
- Brentwood 5K Run/Walk
- Cinco De Mayo Celebration
- Lotus Festival
- March of Dimes Walk
- Tall Ship Festival
- The L.A. Marathon

Services We Provide

We provide recycling services at events where beverage containers (glass, plastic or aluminum) and/or cardboard will be generated by event attendees or vendors.

Our Recycling Coordinator will attend meetings with your event staff to ensure that our recycling services are coordinated with your event plans.

We provide experienced, professional staff in uniforms and colorful, clearly labeled yellow or blue recycling bins at your event free of charge.



Our crew will arrive early on site, set up recycling bins with liners to collect recyclables, monitor and change the bins throughout the event and remove all recyclables collected and equipment at the conclusion of the event.

We do not provide trash containers or trash removal services.



How Do I Start?

Determine

whether there will be recyclable beverage containers (glass, aluminum or plastic) and/or cardboard generated at your event.

Call

our Special Events Program at **(213) 922-8301** and speak with our Special Events Coordinator.



Be prepared to provide the following information:

- Name, date, time and estimated number of attendees.
- Information for our crew and their trucks.
- On-site contact information for the day of the event.
- City Council District.

Call **(213) 922-8301**