



**CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS**

MINUTES

COMMISSIONERS

SYLVIA DREW IVIE
President

NANCY P. MCCLELLAND
Vice President

MARISSA CASTRO-SALVATI
ANTHONY DE LOS REYES
JOHN P. PEREZ
Commissioners

**REGULAR MEETING – THURSDAY
FEBRUARY 14, 2008, 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**

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Website Address: <http://www.lacity.org>

Call to Order: 10:05 a.m.

Present:

President

Vice President

Commissioner

Commissioner

Commissioner

General Manager

Deputy City Attorney

Commission Executive Assistant

Sylvia Drew Ivie

Nancy P. McClelland

Marissa Castro-Salvati

Anthony de los Reyes

John Perez

Margaret Whelan

Jennifer Handzlik

Jolene Reyes

1. APPROVAL OF MINUTES

Minutes of the regular meetings of Thursday, December 13, 2007 and January 24, 2008, APPROVED on motion of Commissioner McClelland, seconded by Commissioner de los Reyes and unanimously carried.

2. COMMISSION ACTION ON ROUTINE AND OTHER MATTERS

APPROVED routine and nonappearance matters under Unfinished Business Page 6, item 5, on motion of Commissioner McClelland seconded by Commissioner de los Reyes and New Business, Pages 9 though 19, items 8 through 12, on motion of Commissioner de los Reyes, seconded by Commissioner Perez and unanimously carried.

3. PUBLIC COMMENTS ON MATTER WITHIN BOARD'S JURISDICTION

Mr. Dwayne Wyatt raised issues regarding the recent City Planning examination. He believed the results of the examination skewed toward community planning and gave rise for a situation whereby assistants who were in the Department for less than three years were at the head of the list and at the bottom of the list were experienced planners who were with the Department eighteen to twenty-five years. He stated that the Personnel Department denied his protest and he requested that the Board place the matter on a future agenda for discussion. General Manager Margaret Whelan suggested providing a report on the outcome of staff's analysis regarding the protest.

Mr. Vince Quitarano stated that the City Planning examination was the only test in the planning series with a written portion. He believed exams should be consistent and the City Planner examination administered as an oral interview only, as done in the past.

Andre Parvenu stated that approximately twelve others have concerns about how the City Planning examination was prepared, administered, and evaluated. He stated that employees with tenure, expertise, and experience are stagnated in entry-level positions and it is disconcerting to see individuals who are qualified and confident languish in positions for years with no promotional options. He requested review of how the examination was prepared, administered and evaluated so that all employees in the Planning Department, particularly those most experienced, can exert their expertise.

4. APPEALS UNDER CHARTER SECTION 1016

LaRoy PRUITT, Detention Officer, Police Department. Discharge effective July 28, 2007.

Report and recommendation of the Board's Hearing Examiner Mr. Stephen M. Biersmith, following his conduct of a hearing on November 14, 2007, into subject appeal of Mr. Pruitt.

The Hearing Examiner recommends that the Board of Civil Service Commissioners:

- 1) Find that the due process provisions of Skelly were met.
- 2) Sustain Count 1 that on or about January 6, 2007, the Appellant, while on duty, was discourteous to arrestees.
- 3) Sustain Count 2 that on or about January 6, 2007, the Appellant, while on duty, unnecessarily pointed a TASER in the direction of an arrestee.
- 4) Sustain Count 3 that on or about January 6, 2007, the Appellant, while on duty, improperly placed an arrestee inside an isolation cell with a segregated prisoner.
- 5) Sustain Count 4 that on or about January 6, 2007, the Appellant, while on duty, unnecessarily pointed a TASER in the direction of an arrestee's head while conducting a spark check.
- 6) Not sustain Count 5 that on or about January 6, 2007, the Appellant, while on duty, was discourteous to R. Crowell.
- 7) Not sustain Count 6 that on or about January 6, 2007, the Appellant, while on duty, unnecessarily pointed a TASER at R. Crowell while conducting a spark check.
- 8) Not sustain Count 7 that on or about April 23, 2007, the Appellant, while on duty, made false statements to Sergeant K. Khan during an official investigation.
- 9) Sustain Count 8 that between January 1, 2005 through January 6, 2007, the Appellant failed to perform his duties as required.
- 10) Sustain the discharge.

File No. 52032

4. APPEALS UNDER CHARTER SECTION 1016

LaRoy PRUITT

COMMISSION ACTION CONTINUED:

The Department concurred with the hearing examiner's recommendation to sustain counts one, two, three, four, and eight. The Department stated that profanity does occur in the workplace, however it is unacceptable and not tolerated in the jail because it can escalate a situation in which a person becomes more aggressive and combative. The Department believed it followed progressive discipline and did everything to correct the Appellant's behavior but it was not effective. The Department believed the charges were severe enough in nature to support the discharge.

The Appellant's representative stated that the Department relied on evidence from witnesses who did not testify at the hearing and they also had evidence contrary to the original statements made by the witness for which a large part of the Department's case was based on this witness' allegations. Mr. Lauderdale further stated that two officers overheard the witness retract those statements in the presence of the Appellant and that a third officer asked the witness to place his recantation on tape but he refused to do so. The hearing officer reviewed the investigative tapes and did not find that the Appellant lied to the investigators and he was not sure that some of what was alleged was contrary to policy. He stated that taser guns are non-lethal and deploy a fifty thousand volt charge that has no effect other than to discharge the power inside if there is no cartridge. Testimony at the hearing provided that on occasion, the jail personnel discharged the taser in order to bring compliance among the detainees. The hearing examiner was not sure how many of the jail's regulations were in writing, if policies were in place, or how uniformly they were enforced. Lauderdale did not believe there was policy that everyone clearly understood and stated that testimony from the Appellant and department witnesses maintained that using the red target is not considered excessive force and that the spark check can be used on uncooperative witnesses. Mr. Lauderdale did not believe the use of the taser nor the Appellant's use of language was a terminable offense. He suggested that the sustained charges warrant either training or suspension but not termination.

Commissioner de los Reyes noted the hearing examiner's conclusion that the Department's policy was clear in that a taser should not be used as a common deterrent or to threaten prisoners. The Department responded that there is written policy with respect to use of the spark check in Training Bulletin Volume 34, Issue 1, dated January 2002, which states that the purpose of the spark check is to ensure that the taser is working. It is a violation of the penal code to point the laser at any individual's head or face. Commissioner McClelland pointed out that the Training Bulletin does give a number of admonishments indicating that training issues surrounding the spark check are relevant.

4. APPEALS UNDER CHARTER SECTION 1016

LaRoy PRUITT

COMMISSION ACTION CONTINUED:

Commissioner McClelland asked the Department to comment on Mr. Lauderdale's assertion that the green lighter issue is a matter of training and not a matter for discipline. The Department believed it is more than just a training issue and explained that a green lighter is one who has identified himself as an individual for which a contract has been put out on and he is placed in a cell with no other detainees. Commissioner Perez inquired regarding the range of discipline if moving the arrestee into a cell with a green lighter was the only charge. The Department stated that it would depend on the motivation of the employee. It could be a training issue or a suspension if it were a case of not enough space, however, if an employee intentionally moved someone with hopes of causing harm it would be a different penalty. Commission Drew Ivie suggested the matter be continued for further discussion regarding the Appellant's past discipline history and to determine if the Appellant has shown a pattern of operating outside of Department rules. Commissioner Perez supported the continuance and asked the Department to be prepared to discuss the range of discipline when a jailer makes a mistake and places an arrestee in a cell where they should not be placed. Commissioner McClelland stated that given the reference in the Guide to Disciplinary Standards about the relevance of offenses committed over time in determining corrective action, she was interested in more information concerning the comment cards and to what extent they bear on the discharge decision. Commissioner de los Reyes suggested that the Department clarify its policy regarding the use of the taser and requested more information regarding when the sustained complaints occurred. Jennifer Handzlik advised the Commission to rely solely on information already submitted into evidence.

CONTINUED to a future meeting for the Department to provide clarification and more detail regarding the disciplinary record, comment cards, the sustained complaints, and policy as it relates to discipline for transferring prisoners to inappropriate cells, on motion of Commissioner de los Reyes, seconded by Commissioner Perez and unanimously carried.

Appearances: Captain Patrick Finley, Commanding Officer, Jail Division, LAPD
Sergeant Jeanne Harris, Internal Affairs Group, LAPD
James Lauderdale, SEIU Local 721
LaRoy Pruitt, Appellant

5. SETTLEMENT AGREEMENTS – APPEALS UNDER CHARTER SECTION 1016 TO BE MADE A MATTER OF RECORD

- a. Jeff ELLMAN, Bindery Equipment Operator, Department of General Services.
Discharge effective October 27, 2007.

Last Chance Agreement in lieu of discharge wherein the parties agreed to substitute a 60-workday suspension and other terms and conditions contained therein.

File No. 52096

- b. David HARGIS, Heavy Duty Equipment Mechanic, Department of General Services.
Discharge effective October 1, 2007.

Settlement Agreement wherein the Appellant agreed to apply for service retirement in lieu of discharge and relinquished his appeal rights, subject to other conditions contained therein.

File No. 52078

- c. Carmen SHANNON, Police Service Representative III, Police Department.
Suspension effective March 16, 2007 to April 10, 2007, inclusive. (22 Workdays)

Settlement Agreement wherein the parties agreed that count one is sustained and the 22 working day suspension be reduced to a 7 working day suspension. The Appellant agreed to withdraw her appeal.

File No. 51888

COMMISSION ACTION: MADE A MATTER OF RECORD

6. BACKGROUND DISQUALIFICATION

Consideration of denying the appeal of Jesse L. FLORES from background disqualification in the examination for REFUSE COLLECTION TRUCK OPERATOR.

File No. 52157

COMMISSION ACTION:

Mr. Flores contacted the Personnel Department and requested a continuance to the next meeting due to illness.

CONTINUED to next meeting on motion of Commissioner de los Reyes, seconded by Commissioner Perez and unanimously carried.

Appearances: Raul Lemus, Personnel Department Staff

7. DISCRIMINATION APPEAL

Consideration of adopting the Office of Discrimination Complaint Resolution's finding that there is insufficient evidence to support Janette ZATORSKI'S allegation of discrimination based on sex and medical condition.

File No. 52158

COMMISSION ACTION:

Personnel Department staff investigated the complaint of discrimination based on sex and medical condition and issued findings clearly stating displeasure with what was found in the investigation relative to the history of complaints regarding the named party. The Office of Discrimination Complaint Resolution issued a report with recommendations they believed would assist the Department in ensuring there would be no further complaints of this nature. Ms. Zatorski perceived the comment as threatening and although it was an ambiguous comment, staff found that the comment was not intended to be a threat or to result in termination or dismissal. Staff did not find unlawful behavior in that there was no causal link between Ms. Zatorski's medical condition or sex and any of the incidents for which she complained.

7. DISCRIMINATION APPEAL

Janette Zatorski

COMMISSION ACTION CONTINUED:

Ms. Zatorski stated that she has been a city employee for twenty-eight years and have received accommodations and accolades throughout her career, without a single incident of conflict or trouble with any supervisor. In March 2007, she was on medical leave and endured four surgeries and treatment. During her absence, the Department hired a new general manager and executive officer. She claimed that she endured both direct hostility from the executive officer and the general manager upon her return to work. She stated that after she complained, she was harassed, retaliated against, and her duties reassigned. She began to dread going to work because of the offensive intimidating atmosphere and knowing that the hostile environment was not healthy, she could no longer continue working for the Department. She therefore took a pay cut and demotion and transferred to the City Planning Department. She claimed that before her incident, the male executive officer engaged in angry outbursts against three other high-ranking female managers in which one employee felt so threatened that she began carrying pepper spray to work. She stated that despite a report acknowledging the supervisor's unprofessional behavior, to the best of her knowledge, nothing has been done. She believed the Commission should intercede by addressing the executive director's behavior and documenting that some disciplinary action is taken against the employee. Ruben Vasquez, Personnel Director of Information Technology Agency, stated that any personnel action taken against employees is a confidential matter. Personnel Department General Manager, Margaret Whelan, stated that she would report to the Board in executive session regarding any discipline implemented against the supervisor.

DENIED – Adopt staff's finding that there is insufficient evidence to support the allegation of discrimination based on sex and medical condition, on motion of Commissioner de los Reyes, seconded by Commissioner Perez and unanimously carried.

Appearances: Janice Wood, Personnel Department staff
Ruben Vasquez, ITA Personnel Director
Janette Zatorski, Complainant

8. TRANSFER PURSUANT TO CHARTER SECTION 233

Consideration of receiving and filing correspondence from the Office of the City Clerk which provides the required notification to the Board of the temporary transfer of employees, not to exceed 120 days, from one appointed office or department to another.

File No. 52159

COMMISSION ACTION: RECEIVED & FILED

9. REVISION TO CIVIL SERVICE RULE 13.5 AND PERSONNEL DEPARTMENT POLICY 1.1 (APPLICANTS FOR CIVILIAN POSITIONS)

The General Manager recommends that the Board of Civil Service Commissioners give 21 Days' Notice of Intention to revise Civil Service Rule Section 13.5 and Personnel Department Policy 1.1.

File No. 52160

COMMISSION ACTION: 21 DAYS' NOTICE GIVEN

10. REVISION TO CIVIL SERVICE RULE 13.5 AND PERSONNEL DEPARTMENT POLICY 1.1 (SWORN AND NON-SWORN EMPLOYEES)

The General Manager recommends that the Board of Civil Service Commissioners direct staff to meet and confer with employee organizations on the proposed rule changes to Section 13.5 of the Rules of the Board of Civil Service Commissioner and Personnel Department Policy 1.1 in relation to current City employees, both sworn and civilian.

File No. 52161

COMMISSION ACTION: RECOMMENDATION APPROVED

11. ADMINISTRATIVE ACTIONS

- a. The General Manager recommends that the Board make a matter of record the following examination bulletin promulgated on:

January 18, 2008

Interdepartmental Promotional

CHIEF INSPECTOR
SENIOR WASTEWATER TREATMENT OPERATOR

Interdepartmental Promotional and Open Competitive

TITLE EXAMINER

Open Competitive

HELICOPTER PILOT

January 25, 2008

Interdepartmental Promotional

ELECTRICAL ENGINEER

Interdepartmental Promotional and Open Competitive

ELECTRICAL INSPECTOR
PAYROLL ANALYST

February 1, 2008

Interdepartmental Promotional

SENIOR TRANSPORTATION INVESTIGATOR

11. ADMINISTRATIVE ACTIONS (Continued)

- b. Make a matter of record the General Manager's action in approving the use of the following Special Examining Assistants:
- 1) Joanne O'BRIEN, Medical Services Administrator, and Kathryn STOCKS, Nurse Manager, Personnel Department, for MEDICAL RECORDS SUPERVISOR.
 - 2) Robert LEE, Principal Tax Compliance Officer, Office of Finance, for TAX COMPLIANCE AIDE.
 - 3) Selwyn HOLLINS, Chief Management Analyst, and Thomas DRISCHLER, Taxicab Administrator, Department of Transportation, for CHIEF TRANSPORTATION INVESTIGATOR.
 - 4) George STOFILA, Principal Construction Inspector, Department of Public Works, Bureau of Contract Administration, for OFFICE ENGINEERING TECHNICIAN.
 - 5) David THRASHER, Construction and Maintenance Superintendent, Department of Water and Power, for CONSTRUCTION AND MAINTENANCE SUPERVISOR.
 - 6) Thomas CASEY, Principal Civil Engineering Drafting Technician, Department of Water and Power, and Robert ODA, Principal Civil Engineering Drafting Technician, Department of Public Works, Bureau of Engineering, for SENIOR CIVIL ENGINEERING DRAFTING TECHNICIAN.
 - 7) Rose WANG, Senior Electrical Engineering Drafting Technician, Information Technology Agency, and Horacio MORAN, Principal Electrical Engineering Drafting Technician, Department of Water and Power, for ELECTRICAL ENGINEERING DRAFTING TECHNICIAN.
 - 8) Norman FANER, Mechanical Engineering Associate III, Department of Water and Power, for MECHANICAL ENGINEERING DRAFTING TECHNICIAN.
 - 9) LaTonya ALLEN, Senior Traffic Supervisor II, Department of Transportation, for SENIOR COMMUNICATIONS OPERATOR.

11. ADMINISTRATIVE ACTIONS (Continued)

- 10) Ronald MILOSEVICH, Senior Survey Supervisor, Department of Public Works, Bureau of Engineering, and Gary FERNSTROM, Senior Survey Supervisor, Department of Water and Power, for SURVEY SUPERVISOR.
- 11) Lawrence BENBROOK, Aqueduct and Reservoir Supervisor, Department of Water and Power, for AQUEDUCT AND RESERVOIR KEEPER.
- 12) Lawrence MONTOYA, Senior Communications Cable Supervisor, Information Technology Agency, for COMMUNICATIONS CABLE SUPERVISOR.
- 13) Mark TOWNSEND, Assistant Director of Information Systems, Department of Water and Power, and Roger Fernandez, Assistant General Manager, Information Technology agency, for INFORMATION SYSTEMS MANAGER.
- 14) Donald RIS, Senior Building Operating Engineering, Los Angeles World Airports, and Rudy CALAGDAY, Building Maintenance District Supervisor, Department of General Services, for BUILDING OPERATING ENGINEER.
- 15) John COLLIER, Senior Communications Supervisor, Department of Water and Power, and Lawrence MONTOYA, Senior Communications Cable Supervisor, Information Technology Agency, for COMMUNICATIONS CABLE WORKER.
- 16) Lester CHRISTIAN, Equipment Supervisor, Department of Public Works, Bureau of Sanitation, for POWER SHOVEL OPERATOR.
- 17) Linda BARTH, Assistant General Manager, Department of Animal Services, and Jane KOLB, Public Information Director I, Department of Recreation and Parks, for VOLUNTEER COORDINATOR.
- 18) Keith HANKS, Senior Environmental Engineer, Department of Public Works, Bureau of Engineering, and Sam AMIRSOLAIMANY and Mark STARR, Senior Environmental Engineers, Department of Public Works, Bureau of Sanitation, and Carmelo MARTINEZ, Senior Civil Engineer, Department of Public Works, Bureau of Sanitation, for ENVIRONMENTAL ENGINEER.
- 19) Dave JANSSEN, Communications Cable Supervisor, Department of Water and Power, for ASSISTANT COMMUNICATIONS CABLE WORKER.

File No. 52162

11. ADMINISTRATIVE ACTIONS (Continued)

- c. Approve the use of interview boards consisting of representatives from inside the City service in the Interdepartmental Promotional examination for BUILDING REPAIR SUPERVISOR.

File No. 52163

- d. Approve the use of interview boards consisting of representatives from inside the City service in the Interdepartmental Promotional examination for SENIOR MECHANICAL REPAIRER.

File No. 52164

- e. Approve the use of interview boards consisting of representatives from inside the City service in the Interdepartmental Promotional examination for SENIOR SYSTEMS ANALYST.

File No. 52165

- f. Make the following Notices a matter of record:

Suspension

Devon D. DUNHAM, Wastewater Collection Worker I, Department of Public Works, Bureau of Sanitation. Suspension effective January 13, 2008 to January 26, 2008, inclusive. (10 Workdays) Filed CSC January 17, 2008.

Kevin A. GAMBLE, Welder, Department of Water and Power. Suspension effective January 24, 2008 to February 7, 2008, inclusive. (10 Workdays) Filed CSC January 28, 2008.

Genaro G. GARCIA, Mechanical Repairer, Department of Water and Power. Suspension effective January 24, 2008 to January 31, 2008, inclusive. (6 Workdays) Filed CSC January 24, 2008.

Robert KLYNG, Electrical Repairer, Department of Water and Power. Suspension effective January 28, 2008 to February 11, 2008, inclusive. (10 Workdays) Filed CSC January 30, 2008.

Tim R. PEDDYCOART, Equipment Operator, Department of Recreation and Parks. Suspension effective January 21, 2008 to February 8, 2008, inclusive. (10 Workdays) Filed CSC January 18, 2008.

11. ADMINISTRATIVE ACTIONS (Continued)

Discharge

Dennis M. MEACHAM, Wastewater Collection Worker I, Department of Public Works, Bureau of Sanitation. Discharge effective February 6, 2008. Filed CSC February 6, 2008.

- g. Make the following Appeals a matter of record:

Discharge

Richard MOLINA, Refuse Collection Truck Operator II, Department of Public Works, Bureau of Sanitation. Discharge effective February 1, 2008. Filed CSC February 1, 2008.

In accordance with Charter Section 1016, Mr. Molina filed his Appeal in the Office of the Commission on February 5, 2008.

File No. 52166

Cherise ROGERS, Clerk Typist, Police Department. Discharge effective January 16, 2008. Filed CSC January 16, 2008.

In accordance with Charter Section 1016, Ms. Rogers filed her Appeal in the Office of the Commission on January 17, 2008.

File No. 52167

Suspension

Nafeesah POTTS, Refuse Collection Truck Operator II, Department of Public Works, Bureau of Sanitation. Suspension effective January 14, 2008 to January 25, 2008, inclusive. (10 Workdays) Filed CSC January 15, 2008.

In accordance with Charter Section 1016, Mr. Potts filed his Appeal in the Office of the Commission on January 16, 2008.

File No. 52168

Mark VAN ROSMALEN, Carpenter Supervisor, Department of Water and Power. Suspension effective January 30, 2008 to February 7, 2008, inclusive. (6 Workdays) Filed CSC January 30, 2008.

In accordance with Charter Section 1016, Mr. Van Rosmalen filed his Appeal in the Office of the Commission on January 30, 2008.

File No. 52169

11. ADMINISTRATIVE ACTIONS (Continued)

Late Appeal

Margaret RICHARDSON, City Planning Associate, Planning Department. Suspension effective December 24, 2007 to February 22, 2008, inclusive. Filed CSC December 21, 2007

In accordance with Charter Section 1016(c), Ms. Richardson filed her Appeal in the Office of the Commission on January 2, 2008.

File No. 52170

COMMISSION ACTION: MADE A MATTER OF RECORD

12. CLASSIFICATION ACTIONS

a. The General Manager recommends that the Board approve the following classification actions:

1) Allocate the following new positions in the Department of Airports, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1324-1	1	Systems Programmer, 1455
1324-2	1	Senior Systems Analyst, 1597
1324-3	1	Senior Clerk Typist, 1368

2) Allocate the following new position in the Office of the City Administrative Officer, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1319	1	Administrative Analyst, 1590

3) Allocate the following new position in the Convention Center, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1323	1	Senior Clerk Typist, 1368

4) Allocate the following new positions in the Harbor Department, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1325-1	1	Systems Analyst, 1596
1325-2	1	Crime and Intelligence Analyst, 2236

5) Allocate the following new position in the Personnel Department, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1317	1	Background Investigator, 1764

6) Allocate the following new position in the Los Angeles Police Department, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1318	1	Crime and Intelligence Analyst, 2236

12. CLASSIFICATION ACTIONS (Continued)

- 7) Allocate the following new positions in the Department of Public Works, Bureau of Contract Administration, as indicated:

CSC <u>No.</u>	No. of <u>Positions</u>	<u>Class Title and Code</u>
1320-1	3	Construction Inspector, 7291
1320-2	8	Senior Construction Inspector, 7294
1321	3	Management Analyst, 9184

- 8) Allocate the following new positions in the Joint System of the Department of Water and Power, as indicated:

DWP <u>No.</u>	No. of <u>Positions</u>	DDR No.	<u>Class Title and Code</u>
3723	2	94-38002	Communications Cable Worker, 3802
3724	7	93-31001 & 93-31002	Security Officer, 3181
3725	2	94-72023	Senior Civil Engineering Drafting Technician, 7207
3726	1	91-15136	Senior Utility Accountant, 1521
3727	1	94-75021	Utility Marketing Representative, 3755
3731	1	91-17010	Operations and Statistical Research Analyst, 1779
3732	1	95-35620	Chief Helicopter Pilot, 3562
3733	1	95-72461	Civil Engineering Associate, 7246
3734	1	93-18174	Storekeeper, 1835

- 9) Allocate the following new positions in the Power System of the Department of Water and Power, as indicated:

DWP <u>No.</u>	No. of <u>Positions</u>	DDR No.	<u>Class Title and Code</u>
3735	1	94-18127	Warehouse and Toolroom Worker, 1832
3736	2	95-75543	Mechanical Engineering Associate, 7554
3737	1	94-38020	Electric Distribution Mechanic, 3878

- 10) Allocate the following new positions in the Water System of the Department of Water and Power, as indicated:

DWP <u>No.</u>	No. of <u>Positions</u>	DDR No.	<u>Class Title and Code</u>
3722	1	93-35139	Power Shovel Operator, 3558
3728	1	95-75252	Electrical Engineering Associate, 7525
3729	1	93-78000	Watershed Resources Specialist, 7862
3730	1	95-78621	Watershed Resources Specialist, 7862

File No. 52171

12. **CLASSIFICATION ACTION (Continued)**

- b. The General Manager recommends that the Board approve the following Classification actions:

In connection with the 2006-2007 budget, effective July 1, 2006:

Reallocate the following positions:

<u>No. of Pos.</u>	<u>Department/Class and Code</u>	
	<u>From</u>	<u>To</u>
	LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM	
2	Clerk, 1141	Clerk Typist, 1358

File No. 52172

- c. The General Manager recommends that the Board:
1. Adopt the new class and class specification for Assistant General Manager Airports, Code 0160; and
 2. Allocate two (2) new positions of Assistant General Manager Airports, Code 0160, as indicated by CSC No. 1322, in the Department of Airports.

File No. 52173

- d. The General Manager recommends that the Board adopt the revised class specification for Customer Service Specialist, Code 1229.

File No. 52174

NEW BUSINESS

2-14-08

12. CLASSIFICATION ACTIONS (Continued)

e. The General Manager recommends that the Board:

1. Adopt the new class of Guest Services Representative, Code 0841;
2. Approve the new duties statement for Guest Services Representative, Code 0841; and
3. Exempt all positions in accordance with Charter Section 1001(d)(3).

File No. 52175

f. The General Manager recommends that the Board:

1. Adopt the revised class specification for the class of Sanitation Wastewater Manager, Code 4128.

File No. 52176

COMMISSION ACTION: RECOMMENDATIONS APPROVED

13. GENERAL MANAGER'S REPORT

Margaret Whelan informed the Board that although Proposition S passed, there is still a budget shortfall.

Chuck Holbrook, Safety Administrator for Personnel Department, Richard Miles, Division Manager, Public Works, and Richard Vega, Safety Coordinator, Bureau of Sanitation, addressed safety issues regarding access to the Sunshine Canyon dumpsite and the road conditions. The Department of Public Works is concerned for the safety of the drivers and the operations. Whenever there is inclement weather or issues with the landfill, management and safety people are posted for purposes of ensuring that the landfill is operating in a way conducive to city employees. This year there was severe weather early in the year and concerns brought to management's attention. As a result, they improved and widened the road, placing recycled asphalt and additional rock on the road. The Department provided training for the employees that prepares them to handle wet weather areas. The Department of Public Works is comfortable that there is a good monitoring system in place to alert them to any problems ahead of time. The Department provided exhibits of the road leading to the landfill. Commissioners McClelland and Drew Ivie expressed concern as to whether the City has a contract with Sunshine Canyon that obligates them to maintain roads safe for use and if there were alternative vendors. The Department affirmed that there were alternative vendors in the event they did not have access to the Sunshine Canyon landfill.

14. ADJOURNMENT

The meeting adjourned at 11:50 a.m.

SYLVIA DREW IVIE, President

VICTORIA A. SCHOOLS
Commission Executive Assistant II