



COMPLIANCE DIVISION

Los Angeles Housing Department  
**LAHD**

1200 W. 7th Street, 1st Fl., Los Angeles, CA 90017  
tel 213.808.8500 | fax 213.808.8811  
RENT HOTLINE: 866.557.7368  
www.lacity.org/lahd



Antonio R. Villaraigosa, Mayor  
Mercedes Márquez, General Manager

NOT VALID WITHOUT LAHD RECEIPT STAMP

APN: \_\_\_\_\_ C.D.: \_\_\_\_\_ #:

**NOTICE TO HUD AGENT:** This form is only intended for use in terminating tenancies at properties owned by the United States Secretary of Housing and Urban Development (HUD) prior to sale. The information in this form relating to tenant names and rents is confidential. **DO NOT SERVE TENANTS WITH A COPY OF THIS DECLARATION.**

### DECLARATION OF INTENT TO EVICT FROM A HUD-OWNED PROPERTY PRIOR TO SALE

<b>Property Address</b>	<u>Street Address</u>	<u>City</u>	<u>ZIP Code</u>
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Is this property owned by the Secretary of HUD as of the date of this Declaration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the action terminating the tenancies of all tenants listed on this Declaration being undertaken by HUD?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will this property be sold prior to its re-rental?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have all tenant notification requirements under federal law and administrative regulations been met?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

<p>Is this rental unit currently registered with the City under Rent Stabilization?</p> <p><i>No landlord shall demand or accept rent for a rental unit without first serving a copy of a valid registration or annual registration renewal statement on the tenant of that rental unit [LAMC §151.05 A.]. In any action by a landlord to recover possession of a rental unit the tenant may raise as an affirmative defense the failure of the landlord to comply with §151.05 A. [LAMC §151.09 F.].</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>Are any Code Enforcement fees currently delinquent?</p> <p><i>A tenant may withhold the payment of any rent otherwise lawfully due and owing if any Code Enforcement fees are delinquent. Once the fees have been paid, the tenant becomes obligated to pay the current rent and any back rent withheld [LAMC §161.903.3.1]. The tenant may assert as an affirmative defense to any unlawful detainer action that the landlord has failed to pay required fees [LAMC §161.903.3.2].</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Relocation Assistance Requirements

If any current tenant at a given rental unit is 62 years age or older, is disabled as defined in Title 42 U.S.C. §423, is handicapped as defined in CA Health & Safety Code §50072, or is residing with one or more minor children who are legally dependent on that tenant (as determined for federal income tax purposes), that tenant household is entitled to relocation assistance in accordance with the level set forth for Qualified Tenants in Los Angeles Municipal Code (LAMC) §151.09 G. If no current tenant meets any of the above listed requirements, the tenant household is entitled to relocation assistance at the level set forth for all other eligible tenants in LAMC §151.09 G.

THE FOLLOWING RELOCATION ASSISTANCE REQUIREMENTS SHALL APPLY:

Type of Tenant	Less than 3 years	3 years or more	Less than 80% AMI
Eligible	\$6,810	\$9,040	\$9,040
Qualified	\$14,850	\$17,080	\$17,080

HUD Area Median Income Limits 80% AMI (Los Angeles)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$41,450	\$47,350	\$53,300	\$59,200	\$63,950	\$68,650	\$73,400	\$78,150

If the rental unit is currently occupied by two or more tenants, each tenant shall be paid a pro-rata share. In accordance with LAMC §151.09G.2, the landlord shall pay relocation assistance amount owed to the tenant, either directly or via an escrow account in the tenant's name, within fifteen (15) days of service of a written notice of termination.

Identify all units being vacated and tenants being evicted. Attach additional sheets if necessary.

#	Unit	Tenant Name(s)	Current Rent	Qualified Tenant?
1				<input type="checkbox"/> Yes <input type="checkbox"/> No
2				<input type="checkbox"/> Yes <input type="checkbox"/> No
3				<input type="checkbox"/> Yes <input type="checkbox"/> No
4				<input type="checkbox"/> Yes <input type="checkbox"/> No
5				<input type="checkbox"/> Yes <input type="checkbox"/> No
6				<input type="checkbox"/> Yes <input type="checkbox"/> No
7				<input type="checkbox"/> Yes <input type="checkbox"/> No
8				<input type="checkbox"/> Yes <input type="checkbox"/> No
9				<input type="checkbox"/> Yes <input type="checkbox"/> No
10				<input type="checkbox"/> Yes <input type="checkbox"/> No
11				<input type="checkbox"/> Yes <input type="checkbox"/> No
12				<input type="checkbox"/> Yes <input type="checkbox"/> No

### DECLARATION OF HUD REPRESENTATIVE

I hereby declare that I am *bona fide* representative of the Secretary of Housing and Urban Development and authorized to undertake the eviction of the tenants listed on this Declaration on behalf of the Secretary. I further declare that the tenant (s) identified on this form are being evicted in order to vacate the property prior to sale, that all tenant notification requirements under federal law and administrative regulations have been met, and that all tenants so evicted will be provided relocation assistance in accordance with LAMC §151.09 G.

<u>HUD AGENT'S SIGNATURE</u>	<u>AGENT'S PRINTED NAME</u>	<u>DATE</u>
<u>AGENT COMPANY &amp; STREET ADDRESS</u>	<u>AGENT CITY, STATE, ZIP CODE</u>	<u>AGENT PHONE</u>

*Any person who willfully or knowingly with the intent to deceive makes a false statement or representation, or knowingly fails to disclose a material fact in this form shall be guilty of a misdemeanor [LAMC §151.10 B.].*