



**Request for Permanent Relocation following a
30-Day or More Delay in Completion of
Primary Renovation and Related Work**
PRIMARY RENOVATION PROGRAM
HABITABILITY PLAN

To Landlord:

From Tenant:

Owner(s): _____ Address: _____ _____ City, State: _____ Zip: _____ Phone: (____) _____	Name(s): _____ Address: _____ _____ Unit: _____ City, State: _____ Zip: _____ Phone: (____) _____
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I choose to terminate my tenancy in exchange for permanent relocation assistance.

I will move out of my unit no later than 30 days from the date I either mail or personally serve this form on my landlord.

I am a bona fide tenant residing at the above address and am authorized to make this decision for all tenants in my unit.

I have received written notice from my landlord or from the Housing Department that the work affecting my unit will take 30 or more days longer than the completion date indicated in the Tenant Habitability Plan or any later modification accepted by the Department; **OR**

I have not received written notice of a revised completion date from either my landlord or from the Housing Department and the work has now lasted longer than the completion date stated in the Tenant Habitability Plan by 30 or more days.

Pursuant to Los Angeles Municipal Code sections 152.05A and 151.09G, my unit qualifies for the following permanent relocation assistance payment (check one):

Type of Tenant	Less than 3 years	3 Years or more	Less than 80% AMI
Eligible	<input type="checkbox"/> \$6,810	<input type="checkbox"/> \$9,040	<input type="checkbox"/> \$9,040
Qualified*	<input type="checkbox"/> \$14,850	<input type="checkbox"/> \$17,080	<input type="checkbox"/> \$17,080

*someone in my unit is: 62 years old or older; Disabled; or has a dependent child under 18 years old.

HUD Area Median Income Limits 80% AMI (Los Angeles):

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 person
\$41,450	\$47,350	\$53,300	\$59,200	\$63,950	\$68,650	\$73,400	\$78,150

I hereby execute this Tenant Request for Permanent Relocation form as of the ____ day of _____, 20__.

Print Name: _____ **Signature:** _____

To elect permanent relocation assistance, a tenant must mail or personally deliver this form to the landlord within 15 days of being served written notice that primary renovation work will be delayed for 30 or more days longer than the completion date stated in the Tenant Habitability Plan or later approved modification. If no written notice of a revised completion date was served, a tenant may submit this form to the landlord at any time after the work has lasted for 30 days or longer than the completion date stated in the Plan. The landlord shall provide the Housing Department with a copy of this form within 15 days of receipt.

For questions, call **(866) 557-RENT**

LAHD #: _____ APN: _____ Received: ____/____/____ By: _____