



JAMES K. HAHN
MAYOR

Date: June 29, 2004

To: All L.A. Bridges I Contractors

From: John Chavez, Director
L.A. Bridges Division

**SUBJECT: L.A. BRIDGES DIRECTIVE NO 04-04
THE CREATION OF E-MAIL ADDRESSES AND DSL
MAINTENANCE COST**

The following two items will go into effect with the FY 2004-05 L.A. Bridges Contract Amendment:

- Establishment, "within thirty (30) days of this amendment, an e-mail address to which the City shall send all electronic correspondence." These addresses will be specifically addressed to the L.A. Bridges program rather than to any program affiliated person. These addresses will be provided through the Contractor's DSL service provider (see section 3.I.6.a. Integrated Services Information System (ISIS) regarding requirements for DSL service.) – Contract: FIFTH Amendment, p. 4
- "Contractor shall maintain a Digital Subscriber Line (DSL) or cable Internet connection to facilitate data entry into ISIS. Contractor shall be required to include the cost of the DSL service in the expenditure plan." – Contract: FIFTH Amendment, p.22

If you have any questions or concerns, please contact your program monitor. These procedures will ensure a smoother flow of correspondence, so I very much appreciate Your assistance.

