

CITY OF LOS ANGELES
CALIFORNIA

COMMUNITY DEVELOPMENT
DEPARTMENT

1200 WEST SEVENTH STREET
LOS ANGELES, CA 90017



ANTONIO R. VILLARAIGOSA
MAYOR

DATE: May 31, 2006

TO: LA's Workforce Development System

FROM: Manny Chavez, Director
Workforce Development Division

SUBJECT: **TRAINING BULLETIN NO. 06-35**
MIS WIA ELIGIBILITY AND FORMS PREPARATION FOR ADULT
AND DISLOCATED WORKER PROGRAM

EFFECTIVE DATE

This bulletin is effective upon date of issue.

PURPOSE

The purpose of this workshop is to train Worksource staff on eligibility requirements and the proper preparation of the 4 major WIA forms for the Adult and Dislocated Worker Program.

This workshop will be conducted by Luva Robinson at the Garland Building; 1200 W. 7th Street; Los Angeles, CA 90017 in Conference Room 428A on the 4th Floor on Tuesday, June 13, 2006, 9:00 AM to 4:30 PM.

DEADLINE FOR RESPONSE

To sign up for the workshop and to confirm your attendance, please contact David Thompson no later than Tuesday, June 6, 2006 at David.L.Thompson@lacity.org.

WDD CONTACT

If you have any questions regarding this Training Bulletin, please call Luva Robinson at 213-744-7167 or e-mail her at Luva.Robinson@lacity.org.

MC:SC:dt