

CITY OF LOS ANGELES

CALIFORNIA

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DEPARTMENT

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ANTONIO R. VILLARAIGOSA
MAYOR

DATE: March 30, 2006

TO: LA's Workforce Development System

FROM: Manny Chavez, Director
Workforce Development Division

SUBJECT: **TRAINING BULLETIN NO. 06-24**
PHYSICAL ACCESS TRAINING

EFFECTIVE DATE

This bulletin is effective upon date of issue.

PURPOSE

The City of Los Angeles EO Compliance Unit has arranged with the California Department of Rehabilitation for the Disability Access Section to provide Physical Access training. Attendees will learn how to conduct physical accessibility surveys of their own facilities. This will be very useful for those contractors who have not had an EO Compliance Unit site visit.

This training will take place on Wednesday, April 19, 2006 at 1200 West Seventh Street in the fourth floor conference room C. The training will begin promptly at 9:00 a.m. and will end at 4:00 p.m. Attendees should dress comfortably.

WHO SHOULD ATTEND

Although this training is intended primarily for Disability Coordinators, Program Directors are welcome to attend if the Disability Coordinator is attending the EmployABILITY Partnership meeting. Enrollment is very limited in this training session. For this reason, priority will be given to One Source contractors. Next priority will be WorkSource Center staff who did not attend the Physical and Program Accessibility training given by the Department of Rehabilitation and hosted by the City of Los Angeles in 2004.

DEADLINE FOR RESPONSE

To register for this training, please call Maureen Brown at 213-744-7272 by April 10, 2006. Attendees will receive a confirmation of their enrollment.

CONTACT

If you have any questions regarding this Training Bulletin, please contact Maureen Brown at 213-744-7272 (TTY: 213-744-7290) or mbrown@cdd.lacity.org.

MC:mab

