

CITY OF LOS ANGELES

CALIFORNIA



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215 W. 6TH STREET
LOS ANGELES, CA 90014

DATE: 12-20-04

TO: All WIA-funded Service Providers

FROM: Manny Chavez, Acting Director
Workforce Development Division

**SUBJECT: TRAINING BULLETIN NUMBER 05-20
CQI TRAINING**

A Continuous Quality Improvement Training Session is scheduled for Monday, January 24, 2004, from 9:00 a.m. to 4:00 p.m., in the 3rd Floor Conference Room, at 215 West 6th Street, Los Angeles, California. This session, entitled Get It, Set It, Move It, Prove It, will be conducted by Mr. Mark Brown, of MaryAnn Pranke Consulting, and is highly recommended for all Adult, Dislocated and Youth Providers.

To sign-up for the training and to confirm your attendance, please e-mail Ruth Crandall, at rcranal@cdd.lacity.org. Please limit your attendance to two staff directly involved in your agency's ongoing CQI activities.

If you have any questions or need any further information, please contact your assigned Operations Analyst.

MC:VV:MG