

CITY OF LOS ANGELES

CALIFORNIA



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DATE: October 31, 2001

TO: All WIA Youth Contractors

FROM: Ann Giagni, Director
Workforce Development Division

SUBJECT: **DIRECTIVE NUMBER 02-19**
MANDATED CHILD ABUSE REPORTING

This directive is sent as a reminder of Contractors' and Youth Service Providers' responsibilities in regard to child abuse prevention and mandated reporting.

The California Child Abuse Reporting Law (P. C. 11165) identifies legally mandated reporters, which includes "child care custodian." A partial list of child care custodians includes:

- A teacher or teacher's aide
- Specified employees of public and private schools
- Administrators or employees of public or private youth centers, youth recreation programs, or youth organizations
- Administrators or employees of public or private organizations whose duties require direct contact and supervision of children

As youth service providers, many of the staff working in the WIA youth system fall within the mandated reporter category. This directive requests that all youth service providers review their existing reporting procedures and implement policies and procedures that ensure full compliance with reporting laws. Any person entering employment that makes him/her a mandated reporter must sign a statement, provided and retained by the employer, to the effect that he or she has knowledge of the reporting law and will comply with its provisions.

WDD currently is working with the County Department of Child and Family Services to schedule child abuse prevention educational presentations for WIA youth contractors. Information regarding these presentations will be provided when a schedule is confirmed.

Please call Nancy Herrera at (213) 485-2200 or e-mail at nherrera@cdd.lacity.org if you have questions or require additional information.

AG:MA:NH