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SEP 20 2001

DATE: ~~September 19, 2001~~
TO: Lead Agencies of the WIA Youth Opportunities Program
FROM: Ann Giagni, Director,
Workforce Development Division
SUBJECT: **WIA DIRECTIVE NO. 02-12**
SUMMER EMPLOYMENT DATA

The purpose of this directive is to request that all WIA Youth Opportunities lead agencies submit information on the number of youth who participated in work experience funded through WIA during the summer of 2001. This information should be compiled by consortia area and must be substantiated by data entered into the Integrated Service Information System (ISIS) or by documentation submitted to MIS.

Data must be submitted in writing to your assigned Youth Opportunities analyst **by September 28, 2001**. Please contact your assigned program analyst if you have questions regarding this directive.

AG:MA:TC:NH