

LILLIAN KAWASAKI
INTERIM GENERAL MANAGER

CITY OF LOS ANGELES
CALIFORNIA



RICHARD J. RIORDAN
MAYOR

COMMUNITY DEVELOPMENT
DEPARTMENT

215 W. 6TH STREET
LOS ANGELES, CA 90014

Date: **1 OCT 11 2000**

To: All WIA Youth Providers

From: Ann Giagni, Director
Workforce Development Division

A handwritten signature in black ink, appearing to read "Ann Giagni".

**SUBJECT: WIA DIRECTIVE NO. 01-23
PARTICIPANT CHARACTERISTICS SUMMARY INFORMATION**

The U.S. Department of Labor is requiring all Local Workforce Investment Areas to provide Participant Characteristics Summary Information for all WIA Title I Youth participants enrolled between April 1, 2000 and September 30, 2000, whether or not your agency has submitted the MIS documents to the City.

Please note: This data should include participants who are being transitioned into WIA from JTPA, Cal Works, and/or the City's General Fund Summer Program.

Your agency must complete the attached matrix and return it to the MIS Section no later than October 16, 2000. This information is mandatory and your cooperation is required and appreciated.

If you have any questions, or need any further information, please call or E-mail Marty Gish, at (213) 485-5723, mgish@lacity.org.

AG:DN:VV:MB:MG
youthdatadir
attachment



Agency Name: _____

PARTICIPANT SUMMARY INFORMATION

Section 1 - Participant Summary

1	Total Participants	
2	Total Participants in Academic-Basic Educational Skills Enrichment	
3	Total number of JTPA Participants Terminated on or before June 30, 2000	

Section 2 - Participant Characteristics Summary

4	Male	
5	Female	
6	Age: 14-15 Years	
7	16-18 Years	
8	19-21 Years	
9	American Indian or Alaska Native	
10	Asian	
11	Black or African American	
12	Hispanic or Latino	
13	Native Hawaiian or Other Pacific Islander	
14	White	
15	In-School Youth	
16	Out-of-School Youth	
17	Total Number of Youth for Whom Additional Service are Planned	