

# CITY OF LOS ANGELES

CALIFORNIA

COMMUNITY DEVELOPMENT  
DEPARTMENT

215 W. 6TH STREET  
LOS ANGELES, CA 90014

LILLIAN KAWASAKI  
INTERIM GENERAL MANAGER



RICHARD J. RIORDAN  
MAYOR

DATE: JUL 14 2000

TO: All Welfare-to-Work contractors

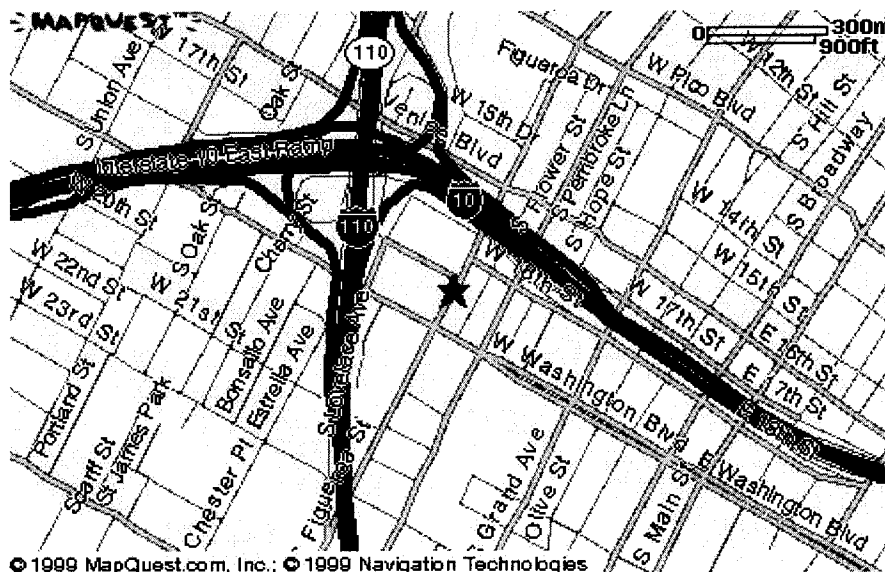
FROM: *Ann Giagni*  
Ann Giagni, Director  
Workforce Development Division

**Directive No.: 01-11**  
**JOB RETENTION AND UPWARD MOBILITY TRAINING FOR  
WELFARE-TO-WORK CONTRACTORS**

This Directive is to inform you of a mandatory training on August 1<sup>st</sup> and 2<sup>nd</sup> 2000. The training will be given by the Manpower Demonstration Research Corporation (MDRC) and will focus on job retention and upward mobility strategies for Welfare-to-Work (WtW) participants.

**Case-managers, job-developers, and program managers are required to attend one of the two days.** Other staff is welcome, pending available space. Please fill out the attached reservation form and fax it back to CDD (213-485-8428) by Wednesday, July 26, 2000. Reservations will be on a first come first serve basis.

The training will be held at: Patriotic Hall, 1816 South Figueroa Street, Los Angeles, California 90015. Parking is FREE. See map below:



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