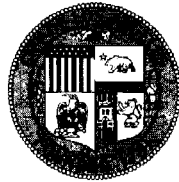


CITY OF LOS ANGELES  
CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

**DATE:** October 10, 2006

**TO:** Los Angeles Workforce Development System  
Business Service Representatives

**FROM:** Manny Chavez, Director  
Workforce Development Division

**SUBJECT:** **INFORMATION BULLETIN NUMBER 07-12**  
**BUSINESS SERVICES TECHNICAL ASSISTANCE**  
**ASSIGNMENT**

**EFFECTIVE DATE**

This bulletin is effective immediately upon issue.

**PURPOSE**

This Information Bulletin designates the following WDD Business Services staff to provide monitoring and technical assistance to the City of Los Angeles WorkSource Centers named below:

<b>BSG STAFF</b>	<b>WORKSOURCE</b>		
Greg Scheib	Arbor-CP	213 744-7195	<u>Greg.Scheib@lacity.org</u>
	Arbor-VN		
	Build		
	EI Proyecto		
Renee Moon	Harbor	213 744-7176	<u>Renee.Moon@lacity.org</u>
	CCI		
	LAUL		
	WLCAC		
	UAW-LETC		
Elvia Magallon	Chicana	213 744-7170	<u>Elvia.Magallon@lacity.org</u>
	Arbor-Northeast		
	Goodwill		
Patricia Roach	Chinatown	213 744-7186	<u>Patricia.Roach@lacity.org</u>
	CCD		
	PACE		
Dennis Parks	HACLA	213 744-7142	<u>Dennis.Parks@lacity.org</u>
	CPC		
	MCS		



Assigned BSG staffers are cross-trained and assigned to other functions as well, i.e., Rapid Response, Community faith-based initiatives and HIRE LA. Therefore, scheduled monitoring or technical assistance site visit times may vary, depending upon work priorities. However, frequent site visits (monthly) and provision of technical assistance for business services will be provided to all WorkSource service portals. Your assigned BSG monitor will contact you to schedule your site visit.

Additionally, technical assistance will be available for business assistance and coordination with our various partners through our Layoff Aversion Planning Council Coordinator, Karla Calderon. Karla can be reached at (213) 744-9379, or e-mail at [Karla.Calderon@lacity.org](mailto:Karla.Calderon@lacity.org).

If you have any questions regarding this Information Bulletin, please contact Linda Mims at [Linda.Mims@lacity.org](mailto:Linda.Mims@lacity.org).

MC:GB:LCM