

CITY OF LOS ANGELES  
CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

DATE: October 4, 2006  
TO: LA's Workforce Development System  
FROM: Manny Chavez, Director  
Workforce Development Division  
SUBJECT: **INFORMATION BULLETIN NO. 07-11**  
**LEGACY TRAINING**

**EFFECTIVE DATE**

This bulletin is effective upon date of issue.

**PURPOSE**

For the period beginning July 1, 2006, Legacy training will be a factor in the administrative capability performance evaluation in the EO Compliance section. As stated in previous directives (6-02, 6-16, and 6-19), the required level of Legacy training is as follows:

<b>EO Complaints Officer</b>	on-line Legacy I by December 31, 2006, Legacy I live training by February 28, 2007
<b>Youth Disability Coordinators</b>	On-line Legacy I by December 31, 2006 Legacy I live training by February 28, 2007  Legacy II on line by March 30, 2007 Legacy II live training by May 30, 2007
<b>Adult Disability Coordinators</b>	On-line Legacy I by December 31, 2006 Legacy I live training by February 28, 2007  Legacy II on line by March 30, 2007 Legacy II live training by May 30, 2007  Legacy III graduate by May 30, 2007
<b>LEP Coordinator</b>	On-line Legacy I by December 31, 2006 Legacy I live training by February 28, 2007

For the sixth-month performance evaluation, Legacy I on-line training must be completed by November 30, 2006. Please consult [www.employ-ability.org/legacy](http://www.employ-ability.org/legacy) for the requirements for each level.

### **TECHNICAL ASSISTANCE**

To enroll in Legacy training, go to [www.employ-ability.org/legacy](http://www.employ-ability.org/legacy), and click on "Getting Started: Register as a Student".

If you are having problems registering, please contact Michael Pearson, QUEST Diversity Training & Consulting, [jmichaelpearson@diversityquest.org](mailto:jmichaelpearson@diversityquest.org)

### **CONTACT**

If you have any questions regarding this Bulletin, please contact Maureen Brown at 213-744-7272 , TTY (213) 744-7290 or [Maureen.Brown@lacity.org](mailto:Maureen.Brown@lacity.org).

MC:mab