



ANTONIO R. VILLARAIGOSA
MAYOR

Date: June 6, 2006

To: All Youth Opportunity System General Contractors

From: Manny Chavez, Director
Workforce Development System

Subject: WIA Information Bulletin No. **06-48**
PY 2006-07 Request for Contract Renewal (RFCR), Part I

If you wish to be considered as a Program Year (PY) 2006-07 WIA Youth Opportunity System general contractor, you must complete the requirements of this Request for Contract Renewal and complete, sign and date Attachment 2. Be advised that submitting a renewal request does not guarantee funding for PY 06-07. **The decision to fund any organization beyond June 30, 2006 rests solely with the City.**

The State has not yet provided the city with its final PY 06-07 WIA allocation, so proposed funding scenarios in the PY 06-07 Annual Plan are based on calculations relating to a baseline assumption of level funding from PY 05-06 to PY 06-07. Preliminary information from the state indicates the City may be receiving a reduction compared to PY 05-06. Reductions will be applied proportionately to contracts by the same percent the City's allocation is reduced.

The deadline for submission of the items requested in this part of the renewal package is 5:00 p.m., **June 13, 2006**. The original application, together with three (3) complete copies, must be hand-or-courier-delivered to the address below. Individuals who hand-deliver the application will be issued a receipt for the submission. The original copy of each application submitted will be marked with a time and date stamp.

Operations, Workforce Development Division
Community Development Department
Attention: Lisa Salazar
1200 West 7th Street, 6th Floor
Los Angeles, CA 90017

Timely submission of applications is the sole responsibility of the applicant. The City reserves the right to determine the timeliness of all submissions. Hand delivery of applications after **5:00 p.m.** on the deadline date will be noted as an administrative capability issue during the performance evaluation process. Contractors may also experience a delay in contract execution and release of funds. The City reserves the right to reject submittals received after the deadline.

Contract execution is contingent upon contractors submitting all corporate and contract-related documents on or before the due date indicated and timely reconciliation as required by the Management Information Systems (MIS) Section.

This RFCR is being released via the Community Development Department (CDD) website: www.lacity.org/cdd/home_direc2005-6.html. If you would like a copy mailed to you, please contact Michael Bouvet at (213) 744-7130. Be advised, however, that the City will not be held responsible for delays in your receipt of the document.

Documents and information required in your RFCR response are indicated in the RFCR checklist (Form 1). For some of the needed information, forms have been provided as attachments for you and are identified by the word "Form" in the header of the document. Your RFCR submission to the City, however, must contain all of the requested information beyond the forms, and will be considered incomplete without all the required information.

If you have any questions regarding the RFCR process, please e-mail Pat Holeman at Patricia.Holeman@lacity.org with "RFCR question" in the subject line. For other questions related to the budget attachments, please e-mail Fred Vocal at Fred.Vocal@lacity.org.

Table of Contents

	<u>Page</u>
I. Eligibility for Contract Renewal.....	4
II. Funding Allocations.....	4
III. Collaboration and Leveraging Resources.....	4
IV. Performance Measures and Evaluation.....	5
V. Workforce Investment Act Reauthorization.....	6
VI. WIB Youth Council Annual Plan Priorities.....	6
VII. Program Design and Customer Flow.....	7
VIII. Limited English Proficiency (LEP).....	7
IX. Closeout of Prior Year Contracts.....	7
X. Performance Excellence.....	8
XI. Additional Required Contract Documentation.....	8
XII. Budget.....	10
XIII. Inventory.....	12
Appendix I: CDD Collaboration Networks.....	13
Appendix II: Funding Allocations.....	20

Forms:

1. RFCR Document Checklist
2. Youth Opportunity System General Information
3. Match Contribution Plan
4. Funding Sources
5. Limited English Proficiency (LEP) Assessment Survey
6. Network Service Plan
7. Budget Forms
8. Budget Narrative Form

9. Letter of Representation (sample)
10. Certification of Authorities
11. Board Resolution and Certification (sample)
12. Resolution Identifying Members of Board of Directors (sample)

Guidelines:

1. Code of Conduct Contract Language Guidelines
2. Contractor Responsibility Ordinance (CRO) Submission Guidelines
3. Living Wage Ordinance (LWO) Submission Guidelines

I. Eligibility for Contract Renewal

The City of Los Angeles reserves the right to offer renewal agreements to WIA funded contractors provided the following conditions are met:

Funding is available; and
Contractor has no confirmed program, financial, or audit findings.

Only general contractors currently funded to operate a Youth Opportunity Network during PY 05-06 may submit an RFCR.

II. Funding Allocations

Consistent with direction from the Mayor and the WIB, PY 06-07 funding allocation levels for current Youth Opportunity System contractors were established based on the number of youth in poverty in each area as a percent of all youth in poverty in the City as a whole.

The State has not yet provided the city with its final PY 06-07 WIA allocation, so proposed funding scenarios in the PY 06-07 Annual Plan are based on calculations relating to a baseline assumption of level funding from PY 05-06 to PY 06-07. Preliminary information from the state indicates the City may be receiving a reduction compared to PY 05-06. Reductions will be applied proportionately to contracts by the same percent the City's allocation from the state is reduced.

The funding allocations for all contractors are located in Appendix II. Final funding allocations remain subject to Council and Mayor approval.

III. Collaboration and Leveraging Resources

A. Collaboration

CDD administers funds from a variety of other sources in addition to the Workforce Investment Act funds allocated by the Department of Labor. These include, but are not limited to, Housing and Urban Development formula programs, Community Development Block Grants, Community Service Block Grants, Emergency Shelter Grants, Housing Opportunities for Persons with AIDS, and State and Federal tax incentive programs. It is CDD's goal to manage these funds and the delivery of services for City residents to provide for an integrated, seamless service delivery system.

To this end, CDD is continuing its efforts to integrate its planning to identify shared resources and needs given the various populations served. CDD expects that you will collaborate with these other programs within your area. CDD is not asking for a Collaboration Network form as requested in prior years; instead, the monitors will be following up with you during the year regarding your collaborations.

Lists of currently funded providers for LA Bridges, Family Development Network, OneSource Youth Opportunity Center, and Youth and Family Center contractors are in Appendix I for your information.

B. Leveraging Resources

Leveraging of non-WIA resources continues to be a WIB priority for PY 06-07. Consistent with this direction, all contractors shall be required to provide a 10% cash or in-kind match. The match must be non-federal funds, be regularly reported to the City, and be auditable. For PY 06-07, contractors will need to identify the 10% match in their budget. See Section XII for instructions on reporting this information on the Match Contribution Plan (Form 3.)

IV. Performance Measures and Evaluation

A. Performance Offer Sheet

A contract "Performance Offer Sheet" individualized for your organization **will be released subsequently under separate cover.**

When the offer sheet is received, if your organization agrees to these contract performance standards at the indicated funding level, please have an individual from your organization who is authorized to sign contracts sign and date the appropriate signature block on the offer sheet and return to the address indicated on the first page of this document.

If you do not agree to the contract performance standards at the indicated funding level, please have an individual from your organization who is authorized to sign contracts sign and date the appropriate signature block on the offer sheet and return to the address indicated on the first page of this document.

If you do not agree to the terms of the Offer Sheet, we will follow up with your organization to discuss performance standards for PY 06-07. However, any request to negotiate different performance standards for a contract would need to be very persuasive in indicating why a contractor could not be successful in meeting the goals.

B. Federal Performance Measures

CDD reserves the right to adjust contract goals from PY 05-06 to PY 06-07 in response to requirements not yet received from the State. Since SOFA II performance criteria have changed to focus on real time measures, local contract standards for WIA performance may be set 5% higher than the goals the City will be receiving from the State. This is to ensure that the City system will meet State performance expectations for achievement of Federal measures. Federal performance measures are non-negotiable.

C. Local Measures for PY 06-07

For Outcomes and Flow measures outlined below, the Department proposes to establish minimum contract goals that will serve as predictors of success on the federal measures. The Department reserves the right to modify measures to ensure consistency with DOL Common Measures.

Beginning July 1, 2006, contractors will be evaluated based on the following criteria:

1. **Customer Satisfaction**

- a. Customer Satisfaction (intercept/telephone)
- b. Employer Satisfaction

2. Products & Services (Outcomes and Flow)

- a. Number of Placements (into employment or education)
- b. Number earning a High School Diploma, GED (college diploma or Certificate)
- c. Number of Skill Attainments (Literacy & Numeracy Gains)
- d. Cost per Client Served
- e. Number of Exited Customers
- f. Number of Employer Customers

3. Administrative Capability/Annual Plan Priorities

- a. Contractor performance against policies and priorities identified in the Annual Plan
- b. Contractor administrative practices related to work performance, timeliness, fiscal, communication, human resources, and ethics

V. Workforce Investment Act Reauthorization

The City reserves the right to make changes to the policies stated in the RFCR based on clarifications in the regulations, state legislation, or other guidance provided by the state or federal government regarding reauthorization of the WIA.

Contractors should be aware of potential changes, including revisions in youth performance measures, and the application of the reduced number of new measures to all youth age 14-21, rather than the current separate younger and older youth measures.

VI. WIB Youth Council Annual Plan Priorities

This spring, the Youth Council convened an Annual Plan Task Force to identify OneSource System priorities for PY 2006-07, taking into consideration the following findings of the One Out of Five Report:

- nearly 100,000 youth age 16-24 are completely disconnected from both work and school in Los Angeles;
- early positive work experience is second only to higher education as a predictor of future earnings prosperity; and
- early exposure to work is directly related to an increased likelihood of staying in school and continuing through higher education.

The following four priorities will guide a strategic restructuring of our service system to create more work-based learning opportunities and greater private sector, educational and other partner engagement:

1. Enrollment of out-of-school youth ages 17-21 should not be less than 50% of any single OneSource contractor's total enrollment.
2. Enrollment of in-school youth, ages 14-16, should be limited to no more than 10% of any single OneSource contractor's total enrollment.

3. Active participation in the year round youth program should be limited to an average of twelve (12) months duration.
4. In-school youth, ages 14-16, should be prioritized for summer youth employment opportunities, and be encouraged to remain in school and to utilize the resources and programs provided by LAUSD.

As part of your Request for Contract Renewal, the Youth Council is requesting your written statement describing how you will realign your program services and administration in response to the restructuring, and your commitment to meet your contractual outcome goals for PY 06-07. Your response should not exceed four pages in length.

VII. Program Design and Customer Flow

Your Youth Opportunity Network Service Plan (Form 6) should be prepared to provide detail to support your four-page statement. Your Customer Flow & Performance Outcome Plan, which you will complete together with your assigned analyst prior to contract execution, will be the other primary tool for planning your delivery of services and outcomes.

VIII. Limited English Proficiency (LEP)

WDD is committed to ensuring meaningful access to customers with a limited proficiency in the English language to WIA funded programs and services.

Consistent with previous program years, we are conducting an annual LEP Language Assessment survey of the Workforce Development System. As part of your response to this RFCR, please complete and submit the attached LEP Language Assessment Survey (Form 5).

Consistent with the WIB's Adopted LEP Policy regarding services to be provided to LEP persons, all Contractors will be required to submit their LEP policy. A directive will be issued shortly that provides the procedures to accompany the revised LEP policy, and provides guidelines on submitting your LEP policy. LEP policies will be due by the end of July with the deadline identified in the forthcoming LEP directive.

IX. Closeout of Prior Year Contracts

Any completed prior year City contracts (prior to PY 05-06) administered by the Workforce Development Division (WDD) must be closed out before the execution of PY 06-07 Youth Opportunity Center contract.

Any outstanding contracts that remain open after the closeout date will be unilaterally closed out in accordance with City contract reporting requirements:

“In the event Contractor does not submit a final closeout or other required documentation within the prescribed time frame, the City reserves the right to unilaterally closeout the Agreement and use the invoice then on file at City for determination of Contractor's final allowable expenditures. The City will not reimburse the Contractor for expenditures reported after the 21-day closeout date following the termination of this Agreement. The City shall

provide to the Contractor the City closeout forms at least thirty (30) days before termination of Agreement.”

X. Performance Excellence

The WIB and WDD are committed to process improvement for performance excellence that will result in high quality services and customer satisfaction. Contractors will be required to provide WIA program customers with effective, consistent, and courteous service.

XI. Additional Required Contract Documentation

All organizations recommended for funding by CDD, and approved for funding by the City Council and Mayor, are required to comply with the City’s requirements for contract execution. These requirements include the submission of various compliance statements, corporate documents, and certifications. Organizations receiving WIA funds through the City must also meet any additional federal requirements imposed by the Department of Labor.

Contractor Letter of Representation

Once again this year a Contractor Letter of Representation is required as a fiscal safeguard for WIA grant funds. Contractor shall submit with the RFCR package a letter of representation on Contractor letterhead signed by authorized signatories. The letter of representation shall include a statement regarding conflict of interest, nepotism, pending litigation, bankruptcy, liens, judgments, and repayment agreements. (See Sample Letter – Form 9).

Code of Conduct Contract Language

The PY 06-07 boilerplate contains language regarding Code of Conduct. Contractors submitting an RFCR must adopt, by duly authorized motion of their Board of Directors:

The Code of Conduct provided by the City of Los Angeles; or
Contractor’s own Code of Conduct subject to City approval

Contractor shall submit to the City for approval a copy of the Resolution of their Board of Directors adopting either the City’s Code of Conduct or their own Code of Conduct that contains all the required language. This is required for contract execution; it is not required at the time of RFCR submission.

It is highly recommended that the board resolution include a clause that the adopted Code of Conduct remains in effect unless amended in the future. This will ensure that a new board resolution does not need to be adopted each year.

If you have previously adopted the Code of Conduct provided by the City, or a Code of Conduct approved by the City, and it is still in effect, please check “In effect” on the RFCR Document Checklist (Form 1).

If the Code of Conduct provided by the City of Los Angeles, or a Code of Conduct approved by the City is not in effect for PY 06-07, please have your Board of Directors adopt a resolution and submit it with the RFCR, or under separate cover to:

Planning, Workforce Development Division
Community Development Department
Attention: Ida Rubio
1200 W. 7th Street, 6th Floor
Los Angeles, CA 90017

See Guideline 1 for the City's Code of Conduct language.

Corporate Documents: If there have been any changes to your City Business License Number, IRS Taxpayer Identification Number, Articles of Incorporation, or Corporate Bylaws, you must submit the revised documents with this RFCR. If there were no changes in these documents indicate "No change" on the RFCR Document Checklist (Form 1).

Signatory Authorization: An updated Certification of Authorities must be submitted anytime there is a change. To comply with the RFCR you must do one of the following:

Submit an updated Certification of Authorities (Form 10), along with the appropriate board resolution and certification (Form 11). If you are submitting a board resolution, it must specifically list all individuals on the Certification of Authorities and the tasks they are authorized to perform.

Check "No Change" on the RFCR Document Checklist (Form 1).

Board of Directors: An updated list of Board Members must be submitted anytime there is a change. To comply with the RFCR you must either submit an updated list of Board Members together with a certification (Form 12) or check "No Change" on the RFCR Document Checklist (Form 1).

Contractor Responsibility Ordinance (CRO): On November 21, 2000, the City Council adopted the Contractor Responsibility Ordinance (CRO), which requires a determination that prospective contractors are responsible and capable of fully performing the work before being awarded a City contract. Unless otherwise exempt CDD must send the completed Questionnaire to the appropriate Designated Administrative Agency (DAA). The CRO Questionnaire for service contracts can be downloaded from www.lacity.org/BCA/CROQ_Service.PDF, and the CRO Submission Guidelines are included in the RFCR as Guideline 2. The completed Questionnaire must be turned in with the RFCR. No contract may be executed unless a CRO questionnaire has been received.

Living Wage Ordinance (LWO) Documentation: The Living Wage Ordinance (LWO) requires employers who have agreements with the City to pay their employees at least a minimum "living wage" and to provide certain benefits unless an exemption applies. Please refer to City website: www.lacity.org/BCA/OCClwo-forms.htm for more details and applicable forms. A LWO Submission Guideline is included in the RFCR as Guideline 3. The applicable Living Wage forms should be completed and submitted with the RFCR.

The following documents are required for contract execution; but they are not required with your RFCR submission.

Affirmative Action Plan (AAP)

If your current Plan is about to expire, CDD has already sent a notification to your organization. Please note:

- (1) If a contract is **under \$100,000**, Affirmative Action packet page A-1 must be submitted.

- (2) If the contract is \$100,000 or **more**, Affirmative Action packet pages A-1, A-2, and A-7 must be submitted.
- (3) The EEO Certification (page A-1) will **NOT** satisfy the AAP contract requirement for contracts of \$100,000 or more.

The prompt submission of your Plan renewal will make it possible for the City Attorney to execute your contract(s) without delay.

Affirmative Action Plans and annual renewals must be submitted directly to Maureen Brown:

Human Resources Division
Community Development Department
Attn: **Maureen Brown**
1200 W. 7th Street, 6th Floor
Los Angeles, CA 90017

For further assistance you may call (213) 744-7272 or email Maureen.Brown@lacity.org.

If your organization's insurance is about to expire, proof of current insurance coverage must be submitted on City's endorsement form directly to:

Planning, Workforce Development Division
Community Development Department
Attention: **Margaret Gaillard/Ida Rubio**
1200 W. 7th Street, 6th Floor
Los Angeles, CA 90017

For further assistance you may call (213) 744-7152 or email question to Margaret.Gaillard@lacity.org.

XII. Budget

As in the prior year, the WIA PY 06-07 program budget will be reviewed and approved by the WDD Budget/Procurement Team. The team will also review and approve all subsequent budget revisions submitted during the course of the PY 06-07.

1. In order to ensure that the proposed PY 06-07 budget is reflective of Youth Opportunity System program design, operation, and performance requirements, it is highly recommended that each Center's Program Director (and/or other appropriate staff) work jointly with its fiscal/budget officer in preparing the budget packet.
2. Contractors are required to submit their complete budget plan (Form 7) and budget narrative worksheet (Form 8) to the City in both hardcopy and as an electronic document emailed to Fred Vocal at Fred.Vocal@lacity.org.
3. Approval of the budget plan does not constitute an approval to incur expenses for individual purchases or acquisitions. In all instances, proper procurement procedures must be followed, which may include obtaining prior approval for individual items from the City in writing.

Budget Preparation Guidelines and Parameters

In preparing the PY 06-07 budget, please review and apply the Guidance provided in City Directive #05-18, Fiscal Guidelines, issued on April 18, 2005. In addition to the Fiscal Guidelines, please adhere to the following parameters.

1. **Reporting of Match Contribution (10% of WIA total grant award):** Youth Opportunity System contractors will need to provide a cash or in-kind match contribution in an amount that meets or exceeds 10% of its total City WIA contract award. Match contributions may be made from any non-federal source awarded to or under the control of the Youth Opportunity Center operator. Contractors will need to identify the funding source, intended use, and estimated amount of the match contribution by completing Form 3. Beginning with the Expenditure Report or Cash Request for July 2006, contractors are required to report on a monthly basis the match contributions applied toward the City's WIA grant program during the period being reported.
2. **Personnel Costs Parameters:** Any Contractor that submits a total schedule of Personnel Costs that is less than 45% of its PY 06-07 funding allocation will need to provide as part of its budget narrative a descriptive statement of the following:
 - (1) How the proposed PY 06-07 level of staffing compares to prior program years.
 - (2) How the proposed PY 06-07 staffing level will be adequate to support the full range of required and necessary WI A program services and operations.Any Contractor whose total schedule of Personnel Costs exceeds 60% of its PY 06-07 funding allocation will need to explain how the remaining budget will provide adequate support for Contractor operational needs, along with the provision of direct client services.
3. **Planned Salary Adjustments:** Planned cost of living or merit salary increases expected to occur during the course of the PY 06-07 contract term should reflect the contractor's approved personnel policies and should be factored into the initial budget submitted to the City in response to this RFCR. In accordance with City Directive #05-18, Fiscal Guidelines, bonus and incentive payments may not be charged to the City's WIA grant program
4. **Single Audit:** The expense associated with the single audit requirement must be reflected under "Other Cost" Category 2000, as a separate and clearly identified line item. Any contractor that does not include a "single audit" line item as part of the initial PY 06-07 budget submitted in response to this RFCR will be expected to support this cost from a non-City WIA source.
5. **Profit Rate:** Any contractor proposing a profit rate for PY 06-07 that exceeds the City approved PY 05-06 rate will need to submit a proposal packet that may be requested by emailing Fred Vocal at Fred.Vocal@lacity.org.

Budget Narrative

Please use Form 8 to provide the budget narrative information needed to support your proposed PY 06-07 budget. Please identify the name and contact information of staff who may be contacted for any questions regarding your budget submission. The budget narrative form should be submitted to the City both in hardcopy and as an attachment via email, to Fred Vocal at Fred.Vocal@lacity.org.

Contractors must disclose the details of any line items that have not been included.

Contractors intending to add line items to the WIA program budget during the course of the contract term once adequate program savings are realized, must disclose the details of these planned items as part of the RFCR budget narrative. Contractors also need to disclose the amount of any unfunded portion of line items scheduled as part of the proposed PY 06-07 budget plan. Requests to add or increase budget line items during the course of the contract term will be considered to the extent that the contractor reasonably provided the requested disclosures as part of the RFCR budget narrative.

The budget narrative should include a written justification or rationale that explains the need and intended use of each line item contained within the proposed 06-07 budget plan. Contractors should provide a program impact statement for any deleted line items that were reflected in the final approved 05-06 budget, but are not included in the proposed 06-07 budget. In preparing the budget narrative, please provide information that a reviewer would need to understand the necessity of each proposed item, as well as understand the process used to arrive at each budgeted amount (e.g. formulas used, etc.)

Budget Support Documentation: In addition to the budget narrative, support documentation will also need to be submitted for each budget line item, as applicable. Applicable support documentation may include, but is not limited to the following:

- Personnel/Job descriptions
- Organization chart
- Approved staff salary ranges
- Personnel policies (or amendments to policy on file with City)
- Executed copies of all subcontract agreements and professional service agreements with vendors for outside services (e.g., legal, accounting)
- New or amended for lease agreements including applicable security deposits, and facility lease sharing agreement with any co-located partners
- Cost allocation plan, defining method for allocating various shared expenses between all City WIA programs and other non-City programs
- Floor plan of the Youth Center facility

XIII. Inventory

CDD is preparing inventory guidelines that will be released after July 1. The forthcoming inventory guidelines will include lists of center inventory and updated instructions on completing, maintaining, and submitting your inventory lists.

Your program analysts will follow up with a physical inventory with all WIA contractors

MC:LS:PH

Attachments (see list on page 2)

CDD COLLABORATION NETWORKS

**Appendix I: CDD Collaboration Networks
LA Bridges Contractors**

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS, PHONE, & FAX
East	1. Barrio Action Youth & Family Center L.A. Bridges I (Gang Prevention)	Tammy E. Membreño	4927 Huntington Dr. No., LA 90032 P (323) 221-0779; F (323) 223-8417
	2. Chinatown Service Center L.A. Bridges I (Gang Prevention)	Lawrence Lue Gloria Arredondo	767 No. Hill St., #400, L.A. 90012 P (213) 808-1700 & (323) 224-8280 F (213) 680-0787 & (323) 224-8242
	3. Hathaway Children & Family Services L.A. Bridges I (Gang Prevention)	Sylvia Esqueda Tessa Charnofsky	840 No. Avenue 66, L.A. 90042 P (323) 257-9600; F (323) 257-8118
	4. Plaza Community Center L.A. Bridges I (Gang Prevention)	Gloria Ornelas	4018 City Terrace Dr., L.A. 90063 P (323) 268-1041; F (323) 268-2578
Central	5. El Centro Del Pueblo L.A. Bridges I (Gang Prevention)	Elba Salmeron Sandra Figueroa	1157 Lemoyne St., L.A. 90026 P (213) 483-6335; F (213) 386-7234
	6. Children's Hospital of L.A. L.A. Bridges I (Gang Prevention)	Aida Cerda Irene Lim	4650 Sunset Blvd., L.A. 90027 P.O. Box 54700 L.A. 90054 P (323) 660-2450; F (323) 962-4619
	7. Children's Institute International L.A. Bridges I (Gang Prevention)	Mary Emmons Adriana E. Molina	711 So. New Hampshire, L.A. 90005 P (213) 381-1146 & (213) 385-5100 F (213) 381-1820
Harbor/ South	8. Toberman Settlement House L.A. Bridges I (Gang Prevention) L.A. Bridges II (Gang Intervention)	Howard Uller Pilar Ruddel	131 No. Grand Ave., San Pedro 90731 P (310) 832-1145 & (310) 833-5105 F (310) 832-7861

CDD COLLABORATION NETWORKS

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS, PHONE, & FAX
South	9. African American Unity Center L.A. Bridges I (Gang Prevention)	Linda Collins Charisse Bremmond	944 W. 53 rd Street ., L.A. 90037 P (323) 789-7326 & (323) 971-7344 F (323) 789-7327
	10. All Peoples Christian Center L.A. Bridges I (Gang Prevention)	Saundra Bryant Larry Gonzales	822 E. 20 th St., L.A. 90011 P (213) 747-6357; F (213) 747-0541
	11 Community Build, Inc. L.A. Bridges I (Gang Prevention)	Beatrice Lee Brenda Shockley	4305 Degnan, Ste. #105, L.A. 90008 P (323) 541-9164 & (323) 290-6560 F (323) 759-7471
	12. Los Angeles Conservation Corps L.A. Bridges I (Gang Prevention)	Kevin Lasley Bruce Saito	3655 S. Grand Ave #280 ., L.A., 90007 P (323) 779-8279 & (213) 747-1872 F (213) 362-7957
	13. People Coordinated Services L.A. Bridges I (Gang Prevention)	Virgie Walker Keith Parker	1221 So. Western Ave., L.A. 90006 P (323) 735-1231; (323) 232-7820 F (323) 735-7059; (323) 231-0136;
	14. The Martin L. King Legacy Assoc. L.A. Bridges I (Gang Prevention)	Lawrence Foy Robert Patrick	4182 So. Western Ave., L.A. 90062 P (323) 290-4135 & (323)290-4100 F (323) 296-4742;
	15. T.H.E. Clinic L.A. Bridges I (Gang Prevention)	Torre Reese Sylvia Drew Ivie	3860 W. M.L.King Blvd., L.A. 90008 P (323) 295-6571 x3020 F (323) 295-6577
	16. Woodcraft Rangers L.A. Bridges I (Gang Prevention)	Cathie Mostovoy Jerry Garcia	2111 Park Grove Ave., L.A. 90007 P (213) 749-3031 & (323) 232-2366 F (213) 741-2532 & (323) 232-0263
	17. YWCA L.A. Bridges I (Gang Prevention)	D'Shaun Booker Faye Washington	3345 Wilshire Blvd., #300, LA 90010 P (213) 365-2991 & (323) 753-4994 F (213) 365-9887 & (323) 753-5191

CDD COLLABORATION NETWORKS

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS, PHONE, & FAX
	18. WLCAC L.A. Bridges I (Gang Prevention)	Ralph Flores Timothy Watkins	10950 So. Central Ave., L.A. 90059 P (323) 357-6274; F (323) 357-6275
West	19. Asian Amer. Drug Abuse Program L.A. Bridges I (Gang Prevention)	Jose Esqueda Mike Watanabe	5318 So. Crenshaw Blvd., LA 90043 P (323) 766-5541; F (323) 766-5546
	20. Venice Community Housing Corp. L.A. Bridges I (Gang Prevention)	Latrell Herbert Kelley Richards x102 Steve Clark	720 Rose Ave., Venice 90291 P (310) 399-4100; F (310) 399-1130
South Valley	21. Child & Family Guidance Clinic L.A. Bridges I (Gang Prevention)	Roy Marshall Lorena Garcia	9650 Zelzah Ave., Northridge 91135 (818) 772-1425 (818) 772-1484
So. Valley No. Valley	22. Communities in Schools L.A. Bridges II (Gang Intervention)	Blinky Rodriguez Bobbie Arias	8743 Burnett Ave., North Hills 91343 P (818) 891-9399; F (818) 891-2510
North Valley	23. El Centro de Amistad L.A. Bridges I (Gang Prevention)	Lynda Gallegos Ed Viramontes	566 So. Brand Blvd., San Fernando 91340 P (818) 898-0223 & (818) 837-9001 F (818) 361-5384 & (818) 782-0827
	24. New Directions For Youth L.A. Bridges I (Gang Prevention)	Bart Trevino Monica Austin-Jackson	7400 Van Nuys Blvd., #203, Van Nuys 91405 P (818) 375-1000; F (818) 787-4389
Central/ West/East	25. Public Health Foundation L.A. Bridges II (Gang Intervention)	Enrique Hurtado	3516 N. Broadway Street #70 Los Angeles, CA. 90031 P (323) 842-8970 F (323) 526-3032

CDD COLLABORATION NETWORKS

Family Development Contractors

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS, PHONE & FAX
East	1. El Centro de Ayuda	Raul Estrada Executive Director	2130 E. First Street, Suite 350 Los Angeles, Ca 90033 P (323) 265-1393; F (323) 265-0374
Central	2. Children's Bureau of Southern California	Alex Morales, Executive Director	3910 Oakwood Avenue Los Angeles, Ca 90004 P (323) 953-7356; F (323) 661-7306
	3. El Centro Del Pueblo	Sandra Figueroa-Villa Executive Director	1157 Lemoyne Street Los Angeles, Ca 90026 P (213) 483-6335; F (213) 483-9876
	4. New Economics for Women	Maggie Cervantes Executive Director	303 S. Loma Drive Los Angeles, Ca 90017 P (213) 483-2060; F (213) 483-7848
Harbor	5. Toberman Settlement House Inc.	Howard Uller Executive Director	131 N. Grand Avenue San Pedro, Ca 90731 P (310) 832-1145; F (310) 832-7861
West	6. Career Planning Center Inc.	Vivian Seigel, Chief Executive Director	1623 S. La Cienega Blvd. Los Angeles, Ca 90035 P (310) 273-6633 ; F (310) 273-2363
South Valley	7. 1736 Family Crisis Center	Carol A. Adelfkoff, Executive Director	2116 Arlington Avenue, Suite 200 Los Angeles, Ca 90018 P (323) 737-3900 ; F (323) 737-3993
	8. The Children's Collective Inc.	Jackie Kimbrough Director	5870 W. Jefferson Blvd, Unit C Los Angeles, Ca 90016 P (310) 733-4388 F (310) 733-4320
		Barbara Boulet Project Coordinator	3655 S. Grand Ave, 2 nd floor Los Angeles, Ca 90007 P (213) 747-4046; F (213) 747-4604
	9. Watts Labor Community Action Committee	Timothy Watkins President, CEO	10950 S. Central Avenue Los Angeles, Ca 90059 P (323) 563-5600; F (323) 563-7307
10. Neighborhood Legal Services of Los	Neal S. Dudovitz Executive Director	13327 Van Nuys Blvd Pacoima, Ca 91331 P (818) 896-5211; F (818) 834-7540	
North Valley	11. Los Angeles Community College District / LA Mission College	Angelica Toledo	13356 Eldridge Avenue Sylmar, Ca 91342 P (818) 837-2236 ext. 222 ; F (818) 837-1204
	12. Neighborhood Legal Services of Los Angeles County	Neal S. Dudovitz Executive Director	13327 Van Nuys Blvd Pacoima, Ca 91331 P (818) 896-5211; F (818) 834-7540

CDD COLLABORATION NETWORKS

WorkSource Center Contractors

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS PHONE & FAX
East	1. Metro North LA WorkSource Center Goodwill Industries of Southern California	Douglas Barr Kori Miller	342 San Fernando Road Los Angeles 90031 P (323) 539-2000 F (323) 539-2022
	2. Northeast LA One Stop ACS State & Local Solutions	Raymond Saulino Elena Quintana	3825 N Mission Road Los Angeles 90031 P (323) 352-5100 F (323)352-5081 1260 S Soto Street #16 Los Angeles 90023 P(323)307-0987 F(323)415-0146
Central LA	3. Downtown WorkSource Center Chicana Service Action Center, Inc.	Sophia Esparza	315 West 9 th Street #101 Los Angeles, 90015 P (213) 629-5800 F (213) 430-0657
	4. Chinatown WorkSource Center Chinatown Service Center	Lawrence J. Lue William Dowling	767 No. Hill St., #400, L.A. 90012 P (213) 808-1761 F (213) 680-0787
	5. Hollywood North WorkSource Center Managed Care Solutions, Inc.	Phil Starr Cathy Farrar	6464 Sunset Blvd #600 Los Angeles 90028 P (323) 960-1300 F (323) 960-1388
	6. Westlake WorkSource Center Pacific Asian Consortium in Employment	Kerry Doi Johnson Ng	1541 Wilshire Blvd #407 Los Angeles, 90017 P (213) 353-1677 F(213)353-1686
	7. Wilshire Metro WorkSource Center Community Career Development, Inc.	Gloria Moore	3550 Wilshire Blvd #500 Los Angeles, 90010 P (213)365-9829 F(213) 365-9839
Harbor	8. Harbor WorkSource Center City of Torrance (C/L/T)	Patricia Unangst	1851 N. Gaffey Street #F San Pedro, 90731 P (310) 732-5700 F(310) 732-5776
West Los Angeles	9. Marina Del Rey-Mar Vista WorkSource Center Career Planning Center, Inc.	Vivian Seigal	13160 Mindanao Way #240 Marina Del Rey, 90292 P (31) 309-6000 F(310)309-6032

CDD COLLABORATION NETWORKS

South LA	10. Lafayette Park Satellite WorkSource Center Housing Authority of the City of Los Angeles	Connie Alvarez Rudolf Montiel	520 S. Lafayette Park Place #400 Los Angeles, 90057 P (213) 252-6100 F(213)252-5474
	11. South Central LA WorkSource Center Community Centers, Inc	Jorge Armendariz	7522-26 S. Vermont Avenue Los Angeles, 90044 P(323)752-2115 F(323)789-4574
	12. Southeast LA Crenshaw WorkSource Center UAW Labor Employment & Training Corp	Bob Nelson Audrey Holmes	3965 S. Vermont Ave Los Angeles, 90037 P(323) 730-7900 F (323) 730-7934
	13. West Adams Baldwin Hills WorkSource Center Los Angeles Urban League, Inc.	Munzel Johnson Kuliema Blueford	2900 S. Crenshaw Blvd Los Angeles, 90016 P (323) 732-7867 F(323)732-2859
South Valley	14. Canoga Park-West Hills WorkSource Center Arbor E & T, LLC.	Karen Ramage	21010 Vanowen Street #116 Canoga Park, 91303 P (818) 596-4448 F (818) 596-4140
	15. Chatsworth-Northridge WorkSource Center Build Rehabilitation Industries	Matthew Lynch Sandra Monrriego	20500 Nordhoff Street Chatsworth, 91311 P (818) 701-9800 F (818) 701-9801
	16. Van Nuys-North Sherman Oaks WorkSource Center Arbor E&T, LLC.	Karen Ramage	15400 Sherman Way #140 Van Nuys, 91406 P (818) 781-2522 F (818) 781-3810
North Valley	17. Sun Valley WorkSource Center El Proyecto Del Barrio, Inc.	Corrine Sanchez Magdalena Duran	9024 Laurel Canyon Blvd Sun Valley, 91352 P (818) 504-0334 F(818) 504-2625

Youth and Family Centers

SDA	CONTRACTOR NAME	CONTACT NAME(S)	ADDRESS PHONE & FAX
East LA	Cypress Park Youth and Family Center	Michael O'Connell	929 Cypress Avenue Los Angeles 90065

CDD COLLABORATION NETWORKS

			P (323) 226-1682
East LA	Lucille Beserra Roybal Youth and Family Center	Ozzie Lopez	2130 E. 1 st Street Los Angeles, CA 90033 P (323) 526-3033
Central LA	Hollywood Youth and Family Center	Michael Wynn	607 N. Vermont Avenue Los Angeles, 90004 P (323) 644-6255
Central LA	Tom Bradley Youth and Family Center	Tony Nicholas	5213 W Pico Blvd Los Angeles, 90019 P (323) 692-0670
West LA	Vera Davis McClendon Youth and Family Center	Cliff McClain	610 California Avenue Venice, 90291 P (310) 305-1865
North Valley	Pacoima Youth and Family Center	Alex Morehead	11243 Glenoaks Blvd, # 3 Pacoima, 91331 P (818) 834-5179
South LA	Rita D. Walters Learning Complex for Family And Community Development	Anthony Ephraim	915 W. Manchester Blvd Los Angeles 90044 P (323) 789-4714
South LA	Bradley-Milken Youth and Family Center	Barbara Piggy	1773 E. Century Blvd Watts, 90002 P (213) 473-3607

FUNDING ALLOCATIONS

Appendix II: Funding Allocations

PLANNING AREA	ONESOURCE CONTRACTOR	PY 05-06	AMOUNT TO AREA	PY 06-07	AMOUNT TO AREA	Gain/(Loss)	
						Amount	%
South Valley	El Proyecto del Barrio	\$1,664,565	12.17%	\$1,491,449	12.17%	(173,116.06)	-10%
North Valley	El Proyecto del Barrio	\$1,486,897	13.52%	\$1,332,259	13.52%	(154,638.43)	-10%
	Youth Opportunity Movement - Valley	\$361,665		\$324,052		(37,613.48)	-10%
East Los Angeles	Para Los Ninos	\$1,130,205	13.22%	\$1,012,662	13.22%	(117,542.14)	-10%
	Youth Opportunity Movement - BH	\$678,123		\$607,597		(70,525.28)	-10%
Central Los Angeles	Catholic Charities	\$1,228,758	17.97%	\$1,100,967	17.97%	(127,791.81)	-10%
	Regents of the University of CA (UCLA)	\$1,228,758		\$1,100,967		(127,791.81)	-10%
South Los Angeles	Catholic Charities	\$1,318,874	33.89%	\$1,181,710	33.89%	(137,163.87)	-10%
	Los Angeles Urban League, Inc.	\$1,318,874		\$1,181,710		(137,163.87)	-10%
	Watts Labor Community Action Committee	\$1,318,873		\$1,181,709		(137,163.77)	-10%
	Youth Opportunity Movement - Watts	\$678,123		\$607,597		(70,525.28)	-10%
Harbor	Los Angeles Unified School District	\$694,398	5.08%	\$622,180	5.08%	(72,217.89)	-10%
West Los Angeles	Regents of the University of CA (UCLA)	\$566,006	4.14%	\$507,141	4.14%	(58,865.10)	-10%
	Subtotal	\$13,674,119	100.00%	\$12,252,000	100.00%	(1,422,118.79)	-10%
Citywide	Marriott Bridges Foundation (1)	\$500,000		\$448,000		(52,000.38)	-10%
	Out of School, Out of Work - Youth Opportunity Movement	\$900,000		\$500,000		(400,000.00)	-44%
TOTAL Youth (Formula) Service Providers		\$15,174,119		\$13,200,000		(1,974,119)	-13%