

CLIFFORD W. GRAVES
GENERAL MANAGER

CITY OF LOS ANGELES
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

**COMMUNITY DEVELOPMENT
DEPARTMENT**

1200 WEST SEVENTH STREET
LOS ANGELES, CA 90017

DATE: February 2, 2006

TO: LA's Workforce Development System

FROM: Manny Chavez, Director
Workforce Development Division

SUBJECT: **INFORMATION BULLETIN NO. 06-30**
LIMITED ENGLISH PROFICIENT (LEP) COORDINATOR
MEETING

EFFECTIVE DATE

This bulletin is effective upon date of issue.

PURPOSE

The purpose of this bulletin is to notify all WorkSource Center (WSC) contractors that February's Limited English Proficient Coordinator meeting will be Thursday, February 16, 2006 from 9:30 am to 11:00 am at the Chatsworth-Northridge WorkSource Center, Build Industries, Inc., 20500 Nordhoff Street, Chatsworth, CA 91311. Parking is free.

WDD CONTACT

Each WorkSource Center is requested to send their assigned LEP coordinator to the training. Please submit the names of the staff that will be attending to Judith Sernas at (213) 744-7196, or jmsernas@cdd.lacity.org.

MC:JO:JS