

CITY OF LOS ANGELES

CALIFORNIA

CLIFFORD W. GRAVES, FAICP
GENERAL MANAGER

COMMUNITY DEVELOPMENT
DEPARTMENT

215 W. 6TH STREET
LOS ANGELES, CA 90014



JAMES K. HAHN
MAYOR

Date: July 19, 2004

To: All WIA Youth Contractors, WorkSource Center Program Managers, Youth Opportunity Movement Staff, Workforce Development Analysts, and L.A. Bridges Staff

Subject: **WIA INFORMATION BULLETIN NO. 05-02
Performance Evaluation/Performance Measures Training**

The purpose of this Information Bulletin is to advise all Youth Contractors and WorkSource Center Staff that the Workforce Development Division will conduct four separate Federal Performance Measures/ City of Los Angeles Performance Evaluation training sessions. These sessions will focus on the Department of Labor (DOL) WIA Performance Measures and their impact on the City's six-month contractor performance evaluations scheduled in September. All RSVPs must be directed to Ruth Crandall at Rcrandal@cdd.lacity.org.

All four sessions will be held at the Community Development Department at 215 West 6th Street, Los Angeles, CA. 90014. The schedule for the trainings is listed below:

1. Youth Performance Measures/Youth Performance Evaluation Training
Wednesday, August 4, 2004 – Room 14-1 from 8:30 AM – 1:00 PM
RSVP by Monday, August 2, 2004
2. Adult and Dislocated Worker Performance Measures/ Performance Evaluation Training
Thursday, August 5, 2004 - 3rd Floor Conference Room from 8:30 AM – 1:00 PM
RSVP by Tuesday, August 3, 2004
3. Youth Performance Measures/Youth Performance Evaluation Training
Monday, August 9, 2004 - 3rd Floor Conference Room from 8:30 AM – 1:00 PM
RSVP by Friday, August 6, 2004
4. Adult and Dislocated Worker Performance Measures/Performance Evaluation Training
Thursday, August 12, 2004 – Room 14-1 from 8:30 AM – 1:00 PM
RSVP by Tuesday, August 10, 2004

If you have any questions regarding this Information Bulletin, please contact Elliott Blue of my staff at (213) 485-0909.

A handwritten signature in black ink, appearing to read 'Robert Sainz'.

Robert Sainz, Assistant General Manager
Community Development Department

RS:MC:EB

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