

LILLIAN KAWASAKI
GENERAL MANAGER

CITY OF LOS ANGELES
CALIFORNIA

**COMMUNITY DEVELOPMENT
DEPARTMENT**

215 W. 6TH STREET
LOS ANGELES, CA 90014



JAMES K. HAHN
MAYOR

Date:

To: All WIA Funded Service Provider Executive Directors

From: Ann Giagni, Director 
Workforce Development Division

Subject: **WIA INFORMATION BULLETIN NO 03-25**
**WORKFORCE DEVELOPMENT SYSTEM ELECTRONIC
INFRASTRUCTURE FOCUS GROUP SESSIONS**

The purpose of this Information Bulletin is to invite our Contractor Partner Executive Directors, or their designated staff, to participate in a moderated focus group to discuss future needs, services, improvements, and enhancements to the City's Workforce Development System electronic infrastructure. There will be two all-day sessions, one for the Adult and Dislocated Worker Service Providers and one for the Youth Service Providers. Lunch will be provided for both sessions. The sessions will include staff from the Information Technology Agency and the Workforce Development Division.

The Youth Service Providers session will be held on Wednesday, January 16, 2003, at 215 West 6th Street, 3rd Floor Conference Room, from 8:00 a. m. to 4:00 p.m. The Adult and Dislocated Worker Service Providers session will be held Thursday, January 17, 2003, at 215 West 6th Street, 3rd Floor Conference Room, from 8:00 a.m. to 4:00 p.m.

Please R.S.V.P. by calling Lisa K. Ivy at (213) 485-6452, by January 13, 2003. Validated parking is available at the L. A. Garage, inside the green parking structure, located at 545 South Main Street (corner of 6th and Main).

If you have any additional questions regarding this Information Bulletin, please call Mr. Vince Valdez, Senior Systems Analyst, at (213) 485-4412, or email him at vvaldez@cdd.lacity.org.

AG:RL:MC:VV:SL:MG:LI

