

CITY OF LOS ANGELES

CALIFORNIA

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DEPARTMENT

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JAMES K. HAHN
MAYOR

Date: JUL 30 2001

To: All One-Stop Workforce Development Centers and Satellites

From: Ann Giagni, Director
Workforce Development Division

Subject: Information Bulletin No: 02-07
Rapid Response

In order to provide comprehensive information to local employers and workers affected by layoffs or closures, the State of California has delegated to Local Workforce Investment Areas such as the City of Los Angeles the responsibility of providing Rapid Response (RR) services. The City of Los Angeles must assure the State its RR services will be coordinated with those of the State Employment Development Department (EDD) as well as other entities receiving RR funds.

The State requires RR services provided to dislocated worker groups include authoritative information about EDD services such as job placement assistance, unemployment insurance benefits and claim filing processes, the California Training Benefits program, the Trade Adjustment Assistance program, and Transitional Adjustment Assistance available to workers affected by the North American Free Trade Act. To insure these requirements are met and Dislocated Workers are provided the best possible service, it is essential the Community Development Department's Rapid Response Unit coordinate all outreach to dislocated workers and employers affected by layoffs or closures.

When individual One-Stop Centers obtain information regarding worker dislocations, the Rapid Response Unit must be contacted (refer to § 5.B.4.d of your contract: "The Contractor and all subcontractor/collaborator partners shall communicate all leads and information obtained for business closures and layoffs to the City Rapid Response Unit and shall participate in the provision of rapid response services only at the request and under the leadership of the City Rapid Response Unit."). The Rapid Response Unit will then coordinate all presentations to the employer and affected workers. The Rapid Response Unit will insure all required partners are included. Every effort will be made to include the One-Stop Center into presentations to affected workers. By following this procedure, we will avoid repeating recent situations where employers previously contacted by individual One-Stop Centers have subsequently declined services from the Rapid Response Unit.

Please direct any questions, as well as closure/layoff leads and information, to Terry Jay at (213) 473-4582 tjay@cdd.lacity.org or Patricia Roach at (213) 473-6768 proach@cdd.lacity.org of the Rapid Response Unit.

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