

**CITY OF LOS ANGELES – INSURANCE REQUIREMENTS
FILM AND STILL PHOTOGRAPHY PERMITS**

Type of Insurance: Commercial General Liability including Premises and Operations and Contractual Liability coverages

Minimum Limits (per occurrence):

\$500,000 – *STILL PHOTOGRAPHY*

\$1,000,000 – *MOTION PICTURE / TELEVISION PHOTOGRAPHY*, with the following exceptions:

- **\$2,000,000** for properties under the jurisdiction of the Department of Water & Power
- **\$3,000,000** for water areas under the jurisdiction of the Harbor Department
- **\$5,000,000** when using aircraft or using the “Sunken City” area at Point Fermin

Evidence of Insurance:

- **Acord 25 Certificate of Liability Insurance** – Certificate Holder: City of Los Angeles (Film Permit Insurance)
- **Additional Insured Endorsement** naming **both** the City of Los Angeles and FilmL.A., Inc. as additional insureds

When to Submit Evidence of Insurance: Evidence of Insurance must be submitted before a permit can be effective. *Please note:* Evidence of Insurance can be submitted at any time before filming in the City of Los Angeles.

Submit Insurance (electronic submission is the preferred method) **to:**

cao.insurance.bonds@lacity.org

City of Los Angeles

Attention: Film Permit Insurance

200 North Main Street, Room 1240

Los Angeles, CA 90012-4190

213.978.7475

213.978.7615 (FAX)

You may direct your insurance agent or broker to this link for further detailed instructions: [Instructions and Information on Complying with City Insurance Requirements](#)

Verification of approved insurance: May be obtained by checking the Insurance & Bonds Compliance System of the City of Los Angeles, Office of the City Administrative Officer – Risk Management at <http://ibts.lacity.org>. You will know your insurance has been approved by the City when: (1) it is in the Insurance & Bonds Compliance System or (2) when you receive a City email confirmation that it's been approved.

Requesting a permit on a weekend or holiday, or after regular business hours (“off-hours”): When requesting a permit during off-hours, submit evidence of insurance that complies with the terms and conditions of both the permit and this Insurance Requirements sheet to the City of Los Angeles (cao.insurance.bonds@lacity.org or FAX: (213) 978-7615). Temporary approval of insurance will be granted upon City’s receipt of evidence of insurance satisfying permit requirement, and formal approval will occur on the next business day. An informational copy of the evidence of insurance should be sent to Film L.A., Inc. via FAX: (213) 977-8610 and/or email to insurance@filmLAinc.com.