



Class "A" Permit

THE LOS ANGELES CITY COUNCIL EXTENDS THE FEE WAIVER FOR HOMEOWNER/RESIDENTIAL SIDEWALK REPAIRS.

When you apply for an A-Permit with the Bureau of Engineering (BOE) to repair your sidewalk, the permit fees will be automatically waived.

Property owners are responsible for keeping the sidewalk adjacent to their property in good repair. If your sidewalk needs repair, then you are required to get an A-Permit prior to beginning the repair work.

Los Angeles Municipal Code (LAMC), Section 62.105, requires a permit be obtained for construction in the public right-of-way.

The purpose of the A-Permit is to allow minor street construction in the public right-of-way. The public right-of-way generally consists of street easements that contain City streets, lanes, alleys, parkways, and sidewalks. It also includes public easements and unimproved streets. Construction within the public right-of-way is under the jurisdiction of the Department of Public Works, BOE.

The A-Permit ensures that minor street construction meets the City's design and materials specifications and that construction work is properly inspected.

Things to know when applying for an A-Permit to repair sidewalk due to tree root damage.

- An applicant is not required to pay any sidewalk inspection fees for any sidewalk repair or construction.
- The basic permit fee will also be waived if the permit is solely for sidewalk repair or construction.
- The District Offices of BOE require a picture of the damaged area so they may waive the fees. The trees causing the damage should also be visible in the picture(s).
- To prevent future street tree root damage, tree roots must be trimmed or the tree must be replaced at the discretion of the Street Tree Division of the Bureau of Street Services.
- Prior to trimming street tree roots, a Street Tree permit issued by the Bureau of Street Services is required.
- The A-Permit must be obtained prior to requesting the permit from Street Tree Division.



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FAQs

How long does it take to get an A-Permit?

Approximately 20 minutes at our Public Counters.

How long is the A-Permit valid?

From the issue date until the specified expiration date. The A-Permit expires six months from the date of issuance, but may be extended up to one year from issue date at the request of the applicant.

When does the A-Permit expire?

- On the 31st day after the approved construction start date stated on the permit if work has not begun.
- If the project is not being prosecuted diligently.
- If the work is not completed within the duration specified on the permit.
- On the date specified on the permit as the expiration date.

What does the City expect from the project and permittee?

- Once a project begins, work must continue on a daily basis, except for weekends, holidays, stormy weather, or labor disputes.
- Once a project begins, the work must continue uninterrupted until such work no longer affects public convenience, health, or safety.
- The permittee is responsible for ensuring that all necessary materials and supplies are on hand and ready for use so as not to delay the project.
- See "General Notes" on back of A-Permit.

How is an extension to an approved A-Permit obtained?

Request an extension prior to the expiration date. Include an explanation with your request. One extension up to one year from the original issue date is allowed.

Is there a fee to obtain an A-Permit extension?

Yes, if there was a fee originally charged. It is the basic fee, and a 2%, plus a 7% surcharge.

Can approved A-Permit be revised, or will a new A-Permit be required?

Yes, if the permit is not finalized by Public Works inspectors from Bureau of Contract Administration and it is still valid, a supplemental permit will be issued.

How can an approved A-Permit be revised?

- Indicate changes on the approved permit and plan.
- Submit the revision for approval.
- Pay all additional fees that apply.

If an A-Permit expires and work is still planned, is a new application required?

Yes, without an approved extension, a new A-Permit application and payment of the Basic Application fee is required.



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Online A-Permit as Easy as 1, 2, 3, 4

1. Go to <http://eng.lacity.org/apermits>.

Applicant Information	
* = Required Field	
Applicant Name *	<input type="text"/>
Address *	<input type="text"/>
Address (line 2)	<input type="text"/>
City *	<input type="text"/>
State *	Select State <input type="button" value="v"/>
Zip/Postal Code *	<input type="text"/>
Phone (Area Code First) *	<input type="text"/>
Fax (Area Code First)	<input type="text"/>
Email	<input type="text"/>
Applicant Role *	Select One <input type="button" value="v"/>
Business Tax Registered Certificate	<input type="text"/>
Company Name	<input type="text"/>
Contractor License Number	<input type="text"/>

2. Fill out applicant information form.

Contact Information	
(OPTIONAL IF CONTACT PERSON IS THE APPLICANT)	
Contact Name	<input type="text"/>
Address	<input type="text"/>
Address (line 2)	<input type="text"/>
City	<input type="text"/>
State	Select State <input type="button" value="v"/>
Zip/Postal Code	<input type="text"/>
Phone (Area Code First)	<input type="text"/>
Fax (Area Code First)	<input type="text"/>
Email	<input type="text"/>

3. Fill out contact information form.

Permit Password	
Permit Password *	<input type="password"/>
Confirm Password *	<input type="password"/>

4. Create a password.



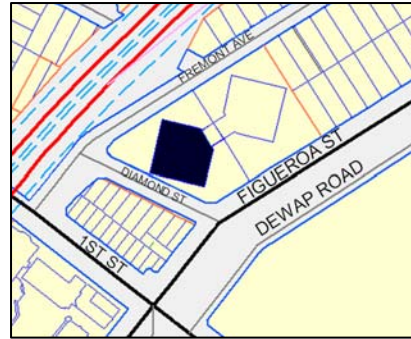
Class "A" Permit



Public Counter A-Permit Locations

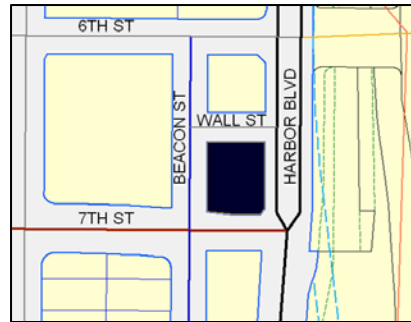
Central District Office

Bureau of Engineering
 Construction Services Center
 201 N. Figueroa St.
 Los Angeles, CA 90012
 3rd Floor, Counter 23
 Phone: (213) 482-7030
 Hours: 7:30 a.m. - 4:30 p.m.
 (Wed.: 9:00 a.m. - 4:30 p.m.)



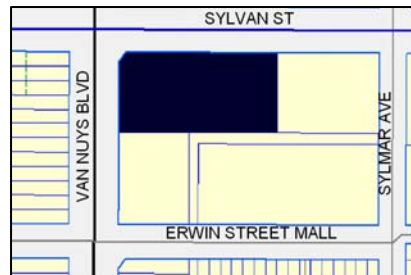
Harbor District Office

Bureau of Engineering
 638 S. Beacon St.
 San Pedro, CA 90731
 4th Floor
 Phone: (310) 732-4677
 Hours: 7:30 a.m. - 4:30 p.m.



Valley District Office

Bureau of Engineering
 Valley Engineering District Public Counter
 6262 Van Nuys Blvd., Suite 251
 Van Nuys, CA 91401
 Marvin Braude Building (Van Nuys City Hall)
 Phone: (818) 374-5090
 Fax: (818) 374-4615
 Hours: 7:30 a.m. - 4:30 p.m.
 (Wed.: 9:00 a.m. - 4:30 p.m.)



West Los Angeles District Office

Bureau of Engineering
 1828 Sawtelle Blvd.
 Los Angeles, CA 90025
 3rd Floor
 Phone: (310) 575-8644
 Hours: 7:00 a.m. - 5:00 p.m.

